

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**CONSOLIDATED FINANCIAL STATEMENTS**

**DECEMBER 31, 2023**

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**CONSOLIDATED FINANCIAL STATEMENTS**

**DECEMBER 31, 2023**

**TABLE OF CONTENTS**

	Page Number
<b>MANAGEMENT REPORT</b>	
<b>INDEPENDENT AUDITOR'S REPORT</b>	
<b>CONSOLIDATED FINANCIAL STATEMENTS</b>	
Statement of Financial Position	1
Statement of Operations and Accumulated Surplus	2
Statement of Change in Net Financial Assets/(Net Debt)	3
Statement of Cash Flows	4
Notes to the Financial Statements	5 - 21
Schedule of Tangible Capital Assets	22
Schedules of Segment Disclosure	23 - 24
<b>TRUST FUNDS</b>	
Independent Auditor's Report	25
Statement of Financial Position	27
Statement of Continuity	28
Notes to the Financial Statements	29 - 30
<b>LOCAL BOARDS</b>	
Asphodel-Norwood Public Library Board	31 - 44
Asphodel-Norwood Cemeteries Board	45 - 61

## CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

For The Year Ended December 31, 2023

### MANAGEMENT REPORT

The accompanying consolidated financial statements of the Corporation of the Township of Asphodel-Norwood are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Township maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Township's assets are appropriately accounted for and adequately safeguarded.

The Township's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving financial statements.

Council reviews and approves the Township's financial statements for issuance to the members of Council, inhabitants and ratepayers of the Corporation of the Township of Asphodel-Norwood. Council meets periodically with management, as well as the external auditor, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities and to review the financial statements and the independent auditor's report.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Township. Baker Tilly KDN LLP has full and free access to Council.



Mayor



Treasurer

December 10, 2024

## INDEPENDENT AUDITOR'S REPORT

### **To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel- Norwood**

#### *Opinion*

We have audited the consolidated financial statements of the Corporation of the Township of Asphodel-Norwood and its local boards (the Township), which comprise the consolidated statement of financial position as at December 31, 2023, the consolidated statements of operations and accumulated surplus, change in net financial assets/(net debt) and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2023, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 12, 2024



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF FINANCIAL POSITION

At December 31, 2023

	2023 \$	2022 \$ (Restated- note 20)
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments (note 4)	2,577,207	3,952,084
Short term investments (note 5)	50,000	50,000
Trade and other receivable	2,950,069	2,443,807
Taxes receivable	555,577	479,367
Assets held for resale (note 6)	57,146	57,499
<b>TOTAL FINANCIAL ASSETS</b>	<b>6,189,999</b>	<b>6,982,757</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	2,700,472	2,011,638
Deferred revenue - obligatory reserve funds (note 8)	541,076	466,351
Deferred revenue - other (note 7)	66,899	343,676
Long term debt (note 9)	1,228,571	1,285,714
Landfill closure and post-closure liability	-	1,016,800
Asset retirement obligation (note 10)	1,781,770	-
<b>TOTAL LIABILITIES</b>	<b>6,318,788</b>	<b>5,124,179</b>
<b>NET FINANCIAL ASSETS/(NET DEBT)</b>	<b>(128,789)</b>	<b>1,858,578</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 11)	41,075,791	36,485,629
Prepaid expenses	27,689	-
<b>TOTAL NON-FINANCIAL ASSETS</b>	<b>41,103,480</b>	<b>36,485,629</b>
<b>ACCUMULATED SURPLUS (note 12)</b>	<b>40,974,691</b>	<b>38,344,207</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

For the Year Ended December 31, 2023

	Budget 2023 \$  (Unaudited)	Actual 2023 \$	Actual 2022 \$  (Restated- note 20)
<b>REVENUES</b>			
Property taxation	3,904,878	4,061,862	3,805,003
User charges	2,286,830	1,983,543	1,741,491
Government of Canada	1,426,988	1,214,881	695,297
Province of Ontario	1,876,564	2,052,194	1,166,432
Other municipalities	8,000	10,450	13,250
Penalties and interest on taxes	52,000	60,594	53,042
Investment income	86,065	165,224	126,148
Donations	7,500	211,658	6,295
Other	63,400	91,664	260,912
Development charges earned (note 8)	375,000	53,505	636,951
Parkland fees earned (note 8)	-	68,079	-
Canada Community-Building Fund earned (note 8)	130,318	-	195,448
<b>TOTAL REVENUES</b>	<b>10,217,543</b>	<b>9,973,654</b>	<b>8,700,269</b>
<b>EXPENSES</b>			
General government	1,230,507	1,121,811	1,064,869
Protection services	1,399,716	1,342,824	1,298,866
Transportation services	2,429,259	2,489,846	2,144,116
Environmental services	1,347,701	1,416,327	1,323,156
Health services	84,987	161,507	93,952
Recreation and cultural services	1,025,237	1,199,279	902,646
Planning and development	178,706	243,134	321,628
Change in landfill liability and AROs for closed sites	-	(631,558)	5,100
<b>TOTAL EXPENSES</b>	<b>7,696,113</b>	<b>7,343,170</b>	<b>7,154,333</b>
<b>ANNUAL SURPLUS</b>	<b><u>2,521,430</u></b>	<b>2,630,484</b>	<b>1,545,936</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>38,344,207</b>	<b>36,798,271</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>40,974,691</b>	<b>38,344,207</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS/(NET DEBT)

For the Year Ended December 31, 2023

	Budget 2023 \$	Actual 2023 \$	Actual 2022 \$ (Restated- note 20)
	(Unaudited)		
<b>ANNUAL SURPLUS</b>	2,521,430	2,630,484	1,545,936
Amortization of tangible capital assets	1,569,289	1,652,730	1,569,289
Purchase of tangible capital assets	(5,817,483)	(4,889,538)	(4,008,325)
Loss on disposal of tangible capital assets	-	-	1,430
Proceeds on sale of tangible capital assets	-	-	68,851
Change in prepaid expenses	-	(27,689)	-
<b>CHANGE IN NET FINANCIAL ASSETS/(NET DEBT)</b>	<b>(1,726,764)</b>	<b>(634,013)</b>	<b>(822,819)</b>
<b>NET FINANCIAL ASSETS - beginning of year</b>	1,858,578	1,858,578	2,681,397
<b>ADJUSTMENT ON ADOPTION OF THE ASSET RETIREMENT OBLIGATION STANDARD (note 2)</b>	-	(1,353,354)	-
<b>NET FINANCIAL ASSETS - beginning of year, as restated</b>	1,858,578	505,224	2,681,397
<b>NET FINANCIAL ASSETS/(NET DEBT) - end of year</b>	131,814	(128,789)	1,858,578

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2023

	2023 \$	2022 \$ (Restated- note 20)
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus	2,630,484	1,545,936
Items not involving cash		
Amortization of tangible capital assets	1,652,730	1,569,289
Loss on disposal of tangible capital assets	-	1,430
Accretion expense	43,174	-
Change in landfill closure and post-closure liability and AROs for closed sites	(631,558)	5,100
Change in non-cash assets and liabilities		
Trade and other receivable	(506,262)	560,219
Taxes receivable	(76,210)	(137,397)
Assets held for resale	353	(25,438)
Prepaid expenses	(27,689)	-
Accounts payable and accrued liabilities	688,834	(527,181)
Deferred revenue - obligatory reserve funds	74,725	(674,196)
Deferred revenue - other	(276,777)	323,655
<b>Net change in cash from operating activities</b>	<b>3,571,804</b>	<b>2,641,417</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(4,889,538)	(4,008,325)
Proceeds on disposal of tangible capital assets	-	68,851
<b>Net change in cash from capital activities</b>	<b>(4,889,538)</b>	<b>(3,939,474)</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	(50,000)	(50,000)
Redemption of investments	50,000	50,000
<b>Net change in cash from investing activities</b>	<b>-</b>	<b>-</b>
<b>FINANCING ACTIVITIES</b>		
Debt principal repayments	(57,143)	(57,143)
<b>NET CHANGE IN CASH</b>	<b>(1,374,877)</b>	<b>(1,355,200)</b>
<b>CASH - beginning of year</b>	<b>3,952,084</b>	<b>5,307,284</b>
<b>CASH - end of year</b>	<b>2,577,207</b>	<b>3,952,084</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

The Township of Asphodel-Norwood is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

### 1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting Entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity.

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned and controlled by the Township. These consolidated financial statements include:

- Asphodel-Norwood Public Library Board
- Asphodel-Norwood Cemeteries Board

All interfund assets and liabilities and revenues and expenses are eliminated.

(b) Trust funds

Trust funds and their related operations administered by the Township are not included in these consolidated financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	15 to 30 years
Buildings	10 to 75 years
Buildings - ARO	50 years
Machinery and equipment	7 to 40 years
Vehicles	6 to 25 years
Roads and culverts	10 to 40 years
Water and sewer	5 to 75 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

#### (d) Recognition of Revenues and Expenses

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

##### Property taxation

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) and in accordance with the provisions of the Municipal Act, 2001. The Township's Council establishes the tax rates annually, incorporating amounts to be raised for local services, and amounts the Township is required to collect on behalf of the County and School Boards. From time to time property assessments are adjusted by MPAC through the reconsideration process or by the Assessment Review Board through the appeal process. Additional assessments, referred to as supplementary and omitted assessment can also be issued by MPAC in accordance with the Assessment Act. These adjustments and additional assessments are reported in the financial statements when amounts can be reasonably determined.

The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

##### Government funding and other grants

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

##### Other revenue

User charges are recognized as revenue in the year the goods and services are provided, with the exception of building permits that are recognized when the permits are issued.

Investment income is recorded when earned.

Canada Community-Building Fund, development charges and parkland fees are recognized in the period in which the related expenditures are recorded.

#### (e) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the Township because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Township unless they are sold.

#### (f) Reserves and reserve funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

(g) Deferred revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(h) Use of estimates

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Township's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements or changes in such estimates in future periods could be significant. The Township's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

In addition, the Township's implementation of PS3280 Asset Retirement Obligations has resulted in the requirement for management to make estimates regarding the useful lives of affected tangible capital assets in conjunction with estimates of expected asset retirement costs, as well as the timing and duration of these retirement costs.

(i) Assets held for resale

Inventories of cemetery lots are reflected at a nominal value and this cost is allocated to cost of sales on a lot-by-lot basis in a manner expected to reduce the carrying value to nil when all of the lots have been sold.

Inventories of niches in the cemetery are reflected at the lower of cost or net realizable value and this cost is allocated to cost of sales on a unit-by-unit basis in a manner expected to reduce the carrying value to nil when all of the niches have been sold.

Inventories of canteen and lounge merchandise at the arena are reflected at the lower of cost or net realizable value on a first-in-first-out basis.

(j) Asset Retirement Obligation

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

The liability for closure of operational sites and post-closure care relating to landfill sites has been recognized based on estimated future expenses. An additional liability for the removal of asbestos in several of the buildings owned by the Township has also been recognized based on estimated future expenses for remediation or disposal.

The liability related to landfill sites is discounted using a present value calculation, and adjusted yearly for accretion expense and any amounts paid. The recognition of a liability resulted in an accompanying increase to the respective tangible capital assets. The increase to the tangible capital assets is being amortized in accordance with the accounting policies outlined in (c).

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

(k) Financial Instruments

Financial instruments are classified as either fair value or amortized cost. The following chart shows the measurement method for each type of financial instrument.

Financial Instrument	Measurement Method
Cash and temporary investments	Amortized Cost
Short term investments	Amortized Cost
Trade and other receivable	Amortized Cost
Taxes receivable	Amortized Cost
Accounts payable and accrued liabilities	Amortized Cost
Long term debt	Amortized Cost

Fair value category: The Township manages and reports performance for groups of financial assets on a fair-value basis. Investments traded in an active market are reflected at fair value as at the reporting date. Sales and purchases of investments are recorded on the trade date. Transaction costs related to the acquisition of investments are recorded as an expense. Unrealized gains and losses on financial assets are recognized in the Statement of Remeasurement Gains and Losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the Statement of Operations and Accumulated Surplus and related balances reversed from the Statement of Remeasurement Gains and Losses.

Amortized cost category: Amounts are measured at the initial recognition minus principal repayments, plus or minus the cumulative amortization using the effective interest rate method of any difference between the initial amount and the maturity amount, and minus any reduction for impairment or uncollectibility. The effective interest method is a method of calculating the amortized cost of a financial asset or financial liability (or a group of financial assets or financial liabilities) and of allocating the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument or, when appropriate, a shorter period to the net carrying amount of the financial instrument asset or financial instrument liability.

The following hierarchy provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which fair value is observable:

- Level 1 - Unadjusted quoted market prices in active markets for identical assets or liabilities;
- Level 2 - Observable or corroborated inputs, other than level 1, such as quoted prices for similar assets or liabilities in inactive markets or market data for substantially the full term of the assets or liabilities; and
- Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities.

As there are no unrealized gains or losses on financial instruments to report, the Statement of Remeasurement Gains and Losses has not been presented in these financial statements.



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

### 2. CHANGES IN ACCOUNTING POLICIES

The Township has implemented the following sections which are now effective under the PSA Handbook: PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation, PS 3041 Portfolio Investments, PS 3450 Financial Instruments and PS 3280 Asset Retirement Obligations were adopted prospectively on January 1, 2023.

PS 1201 Financial Statement Presentation replaces PS 1200 Financial Statement Presentation. This standard establishes general reporting principles and standards for the disclosure of information in government financial statements. The standard introduces the Statement of Remeasurement Gains and Losses separate from the Statement of Operations. Requirements in PS 2601 Foreign Currency Translation, PS 3450 Financial Instruments, and PS 3041 Portfolio Investments, which are required to be adopted at the same time, can give rise to the presentation of gains and losses as remeasurement gains and losses.

PS 2601 Foreign Currency Translation replaces PS 2600 Foreign Currency Translation. The standard provides comprehensive requirements for the recognition, measurement, presentation and disclosure of foreign currency transactions. The adoption of this standard did not have an impact on the Township's consolidated financial statements.

PS 3041 Portfolio Investments replaces PS 3040 Portfolio Investments. The standard provides revised guidance on accounting for, and presentation and disclosure of, portfolio investments to conform to PS 3450 Financial Instruments. The adoption of this standard did not have an impact on the Township's consolidated financial statements.

PS 3450 Financial Instruments establishes accounting and reporting requirements for all types of financial instruments including derivatives. Financial instruments are included on the statement of financial position and are measured either at fair value or amortized cost based on the characteristics of the instrument and the Township's accounting policy choices (see Note 1. Significant Accounting Policies). The new standard provides comprehensive requirements for the recognition, measurement, presentation and disclosure of financial instruments. The adoption of this standard did not have an impact on the Township's consolidated financial statements.

PS 3280 Asset Retirement Obligations addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets, such as asbestos removal in retired buildings by public sector entities. The new accounting standard has resulted in a withdrawal of the existing Section PS 3270 – Solid Waste Landfill Closure and Post-Closure Liability.

In accordance with the provisions of this new standard, the Township reflected the following adjustments at January 1, 2023:

#### Landfill Obligation

- A decrease of \$1,016,800 to landfill closure and post-closure liability to remove the liability recognized to December 31, 2022 under the old standard, an increase of \$1,439,126 to opening asset retirement obligation liability and a \$1,053,884 increase to landfill tangible capital asset account for the operating site and an expense of \$385,242 for the closed site.

#### Asbestos Obligation

- An increase of \$299,470 to the buildings tangible capital asset account, representing the cost of the liability at January 1, 2023 and an asset retirement obligation in the same amount.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

### 3. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF PETERBOROUGH

During 2023, requisitions were made by the County of Peterborough and School Boards requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	School Boards \$	County \$
Property taxes	1,055,591	2,143,441
Taxation from other governments	5,343	11,291
<b>Amounts requisitioned and remitted</b>	<b>1,060,934</b>	<b>2,154,732</b>

These amounts have not been included in the Consolidated Statement of Operations and Accumulated Surplus.

### 4. CASH

Cash consists of the following:

	2023 \$	2022 \$
Unrestricted	1,976,807	3,342,773
Restricted	600,400	609,311
	<b>2,577,207</b>	<b>3,952,084</b>

### 5. INVESTMENTS

Investments, recorded at amortized cost, consist of Guaranteed Investment Certificates as follows:

	2023 \$	2022 \$
Maturing January 4, 2024 with interest at 3.00%	10,000	10,000
Maturing January 7, 2024 with interest at 3.00%	15,000	15,000
Maturing April 8, 2024 with interest at 3.00%	25,000	25,000
	<b>50,000</b>	<b>50,000</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 6. ASSETS HELD FOR RESALE

Assets held for resale consist of the following:

	2023	2022
	\$	\$
Cemetery lots	1,689	1,454
Niches at the cemetery	27,486	28,074
Canteen and lounge	27,971	27,971
	57,146	57,499

### 7. DEFERRED REVENUE - OTHER

Included in deferred revenue - other are the following amounts:

	2023	2022
	\$	(Restated- note 20) \$
Province of Ontario - Cannabis funding	20,000	20,000
Other	21	21
Ontario Community Infrastructure Funding	46,878	323,655
	66,899	343,676

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

### 8. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Township are summarized below:

	2023	2022
	\$	\$
Parkland	44,520	82,730
Development charges	299,722	326,709
Canada Community-Building Fund	196,834	56,912
	541,076	466,351

The continuity of deferred revenue - obligatory reserve funds is as follows:

	2023	2022
	\$	\$
Balance - beginning of year	466,351	1,140,547
Add amounts received:		
Canada Community-Building Fund received	135,984	130,318
Parkland fees received	25,750	-
Development charges received	9,725	16,976
Interest	24,850	10,909
	196,309	158,203
Less transfer to operations:		
Canada Community-Building Fund earned	-	195,448
Development charges earned	53,505	636,951
Parkland fees earned	68,079	-
	121,584	832,399
Balance - end of year	541,076	466,351

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

### 9. LONG TERM DEBT

- (a) The balance of long term debt reported on the Consolidated Statement of Financial Position is made up of the following:

	2023	2022
	\$	\$
OSIFA loan repayable in semi-annual installments of \$28,571 plus interest at 4.9%, due June 2045	1,228,571	1,285,714

- (b) The long term debt in (a) issued in the name of the Township has been approved by by-law. The annual principal and interest payments required to service this liability is within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

- (c) Interest paid during the year on long term debt amounted to \$62,298 (2022 - \$65,098).

- (d) The long term debt reported in (a) of this note is repayable as follows:

	Principal	Interest	Total
	\$	\$	\$
2024	57,143	59,832	116,975
2025	57,143	56,545	113,688
2026	57,143	53,898	111,041
2027	57,143	51,098	108,241
2028	57,143	48,432	105,575
	285,715	269,805	555,520
2029 and subsequent years	942,856	392,955	1,335,811
	1,228,571	662,760	1,891,331

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 10. ASSET RETIREMENT OBLIGATION

The Township's asset retirement obligation consists of the following:

(a) Landfill obligation

The Township owns and operates two landfill sites. The liability for the remaining closure costs of the one operational site as well as the post-closure costs for both sites has been recognized under PS 3280 – Asset Retirement Obligations. The costs have been estimated based upon the presently known obligations that will exist at the estimated year of closure of the sites and for 25 years after the closure date using a discount rate of 4.38% and an inflation rate of 3%. For the closed site, there are 12 years of remaining monitoring costs; however, the 25 year estimate could be extended based on the results of the monitoring. For the one operational site, the site is projected to close in 2025.

(b) Asbestos obligation

The Township owns and operates several buildings that are known to have asbestos, which represents a health hazard upon demolition of the building and there is a legal obligation to remove it. Following the adoption of PS 3280 – Asset Retirement Obligations, the Township recognized an obligation relating to the removal of the asbestos in these building as estimated at January 1, 2023. Post-closure care is estimated to extend for up to a year post the closure of the building, while demolition and construction continues.

Changes to the asset retirement obligation in the year are as follows:

<b>Asset Retirement Obligation</b>	Landfill post-closure \$	Asbestos removal \$	Total \$
Opening balance - January 1, 2023	-	-	-
Adjustment on adoption of the asset retirement obligation standard	1,439,126	299,470	1,738,596
Opening balance, as restated	1,439,126	299,470	1,738,596
Accretion expense	43,174	-	43,174
Closing balance	1,482,300	299,470	1,781,770

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 11. TANGIBLE CAPITAL ASSETS

The net book value of the Township's tangible capital assets are:

	2023	2022
	\$	\$
General		
Land	1,940,630	858,404
Land improvements	1,259,588	640,032
Buildings	9,703,136	8,088,509
Machinery and equipment	2,443,177	2,191,930
Vehicles	709,910	789,570
Infrastructure		
Roads and culverts	11,255,794	11,590,207
Water and sewer	8,525,901	8,505,289
	35,838,136	32,663,941
Assets under construction	5,237,655	3,821,688
	41,075,791	36,485,629

For additional information, see the Consolidated Schedule of Tangible Capital Assets.

During the year there were no write-downs of assets (2022 - \$Nil) and no interest capitalized (2022 - \$Nil).

The allocation of tangible capital assets by segment are as follows:

	2023	2022
	\$	\$
General government	1,193,440	915,326
Protection services	711,744	749,386
Transportation services	15,156,640	15,031,241
Environmental services	17,277,886	13,717,866
Health services	424,259	224,382
Recreation and cultural services	6,311,822	5,847,428
	41,075,791	36,485,629

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 12. ACCUMULATED SURPLUS

(a) Accumulated surplus consists of the following:

	2023	2022 (Restated- note 20)
	\$	\$
<b>Surplus/(Deficit)</b>		
Township	(691,989)	(323,655)
Landfill closure and post-closure liability	-	(1,016,800)
Cemetery board	104,884	100,850
	<b>(587,105)</b>	<b>(1,239,605)</b>
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	41,075,791	36,485,629
Long term debt	(1,228,571)	(1,285,714)
Unfunded capital (note 12 (b))	(750,633)	(650,038)
Unfunded asset retirement obligations	(1,781,770)	-
	<b>37,314,817</b>	<b>34,549,877</b>
<b>Surplus</b>	<b>36,727,712</b>	<b>33,310,272</b>
<b>Reserves</b>		
Working funds	135,460	520,658
General government	286,835	325,903
Recreation Facilities	422,480	362,331
Waste collection and disposal (note 12 (c))	406,671	429,944
Fire	459,576	379,576
Transportation (note 12 (d))	1,113,481	1,238,691
Emergency measures	1,854	1,854
Police	111,197	111,197
Water and sewer (note 12 (e))	596,257	908,777
Furnace replacement	16,830	16,830
Libraries	72,619	56,430
Building department	620,557	679,815
<b>Total Reserves</b>	<b>4,243,817</b>	<b>5,032,006</b>
<b>Reserve Funds</b>		
Library	3,162	1,929
	<b>40,974,691</b>	<b>38,344,207</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

### 12. ACCUMULATED SURPLUS, continued

- (b) Unfunded capital projects will be funded from future property taxation and user fees. Unfunded capital projects consist of the following:

	2023	2022
	\$	\$
Norwood water system	(750,633)	(650,038)

- (c) Waste collection and disposal reserves consist of:

	2023	2022
	\$	\$
Garbage collection contract	4,000	4,000
Landfill site	383,683	406,956
Landfill equipment	18,988	18,988
	406,671	429,944

- (d) Transportation reserves consist of:

	2023	2022
	\$	\$
Roads	1,088,804	1,214,014
Pit rehabilitation	24,677	24,677
	1,113,481	1,238,691

- (e) Water and sewer reserves consist of:

	2023	2022
	\$	\$
Water	-	486,882
Trentview water	81,045	79,345
Sewer	515,212	342,550
	596,257	908,777

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 13. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2023 \$ (Unaudited)	Actual 2023 \$	Actual 2022 \$
Salaries and benefits	2,889,094	2,875,707	2,366,764
Interest charges	62,298	62,298	65,098
Materials	2,257,616	2,288,873	2,223,878
Contracted services	873,505	999,387	875,727
Rents and financial	4,000	51,857	9,238
External transfers	40,311	43,876	37,809
Amortization	1,569,289	1,652,730	1,569,289
Loss (gain) on disposal of tangible capital assets	-	-	1,430
Change in landfill liability and AROs for closed sites	-	(631,558)	5,100
	<b>7,696,113</b>	<b>7,343,170</b>	<b>7,154,333</b>

### 14. BUDGET FIGURES

The budget, approved by the Township, for 2023 is reflected on the Consolidated Statement of Operations and Accumulated Surplus and the Consolidated Statement of Change in Net Financial Assets/(Net Debt). The budget established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year’s actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

### 15. CREDIT FACILITY AGREEMENT

The Township has a revolving credit facility agreement with its main financial institution. The amount available at any time is limited to \$4,000,000 via Royal Bank prime based demand loans, bankers acceptances or flex financing. Any balance borrowed will accrue interest at the bank’s prime lending rate less 0.50% per annum. Council authorized the temporary borrowing limit by By-law 2023-03. At December 31, 2023 there was no balance outstanding.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 16. PENSION AGREEMENTS

Certain employees of the Township are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan.

The Actuarial Opinion contained in the 2023 Annual Report disclosed total actuarial liabilities of \$136,185 million in respect of benefits accrued for service with actuarial assets of \$131,983 million indicating an actuarial deficit of \$4,202 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit.

The Township's required contributions to OMERS in 2023 were \$326,614 (2022 - \$278,992).

### 17. TRUST FUNDS

Trust funds administered by the Township amounting to \$213,751 (2022 - \$227,573) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or operations.

### 18. CONTINGENT LIABILITIES

The Township, in the course of its operations, is often named in lawsuits the outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

### 19. COMPARATIVE FIGURES

Certain comparative figures were restated, where required, to conform with the current year presentation. The changes do not affect prior year surplus.

### 20. RESTATEMENT FOR ERROR

The Township has restated its financial statements to adjust for grant revenue that should have been deferred in prior years that was not. Adjustments necessary to the financial information as a result of the correction of this error is as follows:

#### Adjustment to 2022 Closing Accumulated Surplus

Accumulated surplus as previously stated	\$ 38,667,862
Less: previously recognized revenue that should have been deferred	<u>(323,655)</u>
Closing 2022 accumulated surplus as restated	<u>\$ 38,344,207</u>

#### Adjustment to 2022 Deferred Revenue

2022 deferred revenue as previously stated	\$ 20,021
Add: revenue not previously deferred	<u>323,655</u>
2022 deferred revenue as restated	<u>\$ 343,676</u>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 20. RESTATEMENT FOR ERROR, continued

#### Adjustment to 2022 Annual Surplus

2022 annual surplus as previously stated	\$ 1,869,591
Less: revenue previously recognized in error	<u>(323,655)</u>
2022 annual surplus as restated	<u>\$ 1,545,936</u>

### 21. FINANCIAL INSTRUMENTS

The Township is exposed to the following risks in respect of certain of the financial instruments held:

(a) Interest rate risk

Interest rate risk is the risk that the value of financial instruments will fluctuate due to changes in market interest rates. The value of fixed income securities will generally rise if interest rates fall and conversely fall when rates rise.

(b) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss.

In the opinion of management the credit risk exposure to the organization is low and is not material.

In the opinion of management, the Township is not exposed to any significant liquidity, currency or market risk.

### 22. SEGMENTED INFORMATION

The Township of Asphodel-Norwood is a municipal government organization that provides a range of services to its residents. Township services are reported by function and their activities are separately disclosed in the segmented information.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes and certain unconditional government transfers are apportioned based on each segment's net requirements.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

#### General Government

General government consists of the activities of Council and general financial and administrative management of the Township and its programs and services.

#### Protection Services

Protection services include police, fire, conservation authority and protective inspection and control.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

### 22. SEGMENTED INFORMATION, continued

#### **Transportation Services**

The activities of the transportation function include construction and maintenance of the Township's roads and bridges, winter control and street lighting.

#### **Water and Sewer**

This function is responsible for providing sanitary sewer and waterworks services to certain areas of the Township.

#### **Other Environmental Services**

This function is responsible for providing waste collection and waste disposal services to ratepayers.

#### **Health Services**

The health services function consists of the activities of contract services for local medical care and the operation of the Township's cemetery.

#### **Recreation and Cultural Services**

The recreation and cultural services function provides indoor and outdoor recreational facilities and library services.

#### **Planning and Development**

The planning and development services function manages commercial, industrial and residential development within the Township.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended December 31, 2023

	General					Infrastructure		Assets Under Construction \$	Totals \$
	Land \$	Land Improvements \$	Buildings \$	Machinery and Equipment \$	Vehicles \$	Roads and Culverts \$	Water and Sewer \$		
<b>COST</b>									
Balance, beginning of year	858,404	1,286,641	10,937,386	3,974,747	2,232,921	25,024,341	13,296,430	3,821,688	61,432,558
Add: additions during the year	70,497	680,853	1,467,835	428,039	33,739	472,479	320,129	1,415,967	4,889,538
Less: disposals during the year	-	-	-	11,645	-	-	-	-	11,645
Asset retirement obligation	1,053,884	-	299,470	-	-	-	-	-	1,353,354
<b>Balance, end of year</b>	<b>1,982,785</b>	<b>1,967,494</b>	<b>12,704,691</b>	<b>4,391,141</b>	<b>2,266,660</b>	<b>25,496,820</b>	<b>13,616,559</b>	<b>5,237,655</b>	<b>67,663,805</b>
<b>ACCUMULATED AMORTIZATION</b>									
Balance, beginning of year	-	646,609	2,848,877	1,782,817	1,443,351	13,434,134	4,791,141	-	24,946,929
Add: additions during the year	42,155	61,297	152,678	176,792	113,399	806,892	299,517	-	1,652,730
Less: disposals during the year	-	-	-	11,645	-	-	-	-	11,645
<b>Balance, end of year</b>	<b>42,155</b>	<b>707,906</b>	<b>3,001,555</b>	<b>1,947,964</b>	<b>1,556,750</b>	<b>14,241,026</b>	<b>5,090,658</b>	<b>-</b>	<b>26,588,014</b>
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>1,940,630</b>	<b>1,259,588</b>	<b>9,703,136</b>	<b>2,443,177</b>	<b>709,910</b>	<b>11,255,794</b>	<b>8,525,901</b>	<b>5,237,655</b>	<b>41,075,791</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2023

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
<b>Revenues</b>									
Property taxation	842,603	1,057,780	1,395,260	-	76,467	-	579,052	110,700	4,061,862
User charges	83,844	107,978	54,037	1,124,833	133,131	32,632	419,851	27,237	1,983,543
Government transfers - operating	929,645	4,289	-	941,325	-	-	11,294	-	1,886,553
Government transfers - capital	-	-	596,163	784,359	-	-	-	-	1,380,522
Other municipalities	-	10,450	-	-	-	-	-	-	10,450
Penalties and interest on taxes	60,594	-	-	-	-	-	-	-	60,594
Investment income	165,224	-	-	-	-	-	-	-	165,224
Donations	14,644	-	-	-	-	197,014	-	-	211,658
Other	6,044	-	5,310	35,454	-	44,856	-	-	91,664
Development charges earned	-	-	-	-	-	-	53,505	-	53,505
Parkland fees earned	-	-	-	-	-	-	68,079	-	68,079
<b>Total revenues</b>	<b>2,102,598</b>	<b>1,180,497</b>	<b>2,050,770</b>	<b>2,885,971</b>	<b>209,598</b>	<b>274,502</b>	<b>1,131,781</b>	<b>137,937</b>	<b>9,973,654</b>
<b>Expenses</b>									
Salaries and benefits	686,277	352,359	772,453	322,436	28,764	65,637	518,818	128,963	2,875,707
Interest charges	-	-	-	62,298	-	-	-	-	62,298
Materials	387,676	216,914	760,369	330,528	32,406	3,717	496,159	61,104	2,288,873
Contracted services	2,702	671,577	-	17,735	160,334	85,413	8,559	53,067	999,387
Rents and financial	8,073	-	-	610	43,174	-	-	-	51,857
External transfers	4,051	36,177	-	-	3,648	-	-	-	43,876
Amortization	33,032	65,797	957,024	357,958	56,436	6,740	175,743	-	1,652,730
Change in landfill liability	-	-	-	-	(631,558)	-	-	-	(631,558)
<b>Total expenses</b>	<b>1,121,811</b>	<b>1,342,824</b>	<b>2,489,846</b>	<b>1,091,565</b>	<b>(306,796)</b>	<b>161,507</b>	<b>1,199,279</b>	<b>243,134</b>	<b>7,343,170</b>
<b>Net surplus/(deficit)</b>	<b>980,787</b>	<b>(162,327)</b>	<b>(439,076)</b>	<b>1,794,406</b>	<b>516,394</b>	<b>112,995</b>	<b>(67,498)</b>	<b>(105,197)</b>	<b>2,630,484</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2022 (Restated- note 20)

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
<b>Revenues</b>									
Property taxation	1,051,064	979,989	903,969	-	138,321	42,990	587,474	101,196	3,805,003
User charges	60,343	117,090	46,701	1,056,830	145,886	47,275	228,868	38,498	1,741,491
Government transfers - operating	951,724	1,391	-	9,221	-	-	482,353	-	1,444,689
Government transfers - capital	-	-	21,395	7,684	-	-	387,961	-	417,040
Other municipalities	-	13,250	-	-	-	-	-	-	13,250
Penalties and interest on taxes	53,042	-	-	-	-	-	-	-	53,042
Investment income	126,148	-	-	-	-	-	-	-	126,148
Donations	6,295	-	-	-	-	-	-	-	6,295
Other	1,339	-	37,991	221,582	-	-	-	-	260,912
Development charges earned	-	-	-	-	-	4,045	632,906	-	636,951
Canada Community-Building Fund earned	-	-	195,448	-	-	-	-	-	195,448
<b>Total revenues</b>	<b>2,249,955</b>	<b>1,111,720</b>	<b>1,205,504</b>	<b>1,295,317</b>	<b>284,207</b>	<b>94,310</b>	<b>2,319,562</b>	<b>139,694</b>	<b>8,700,269</b>
<b>Expenses</b>									
Salaries and benefits	594,879	340,636	609,564	269,499	28,490	5,500	390,954	127,242	2,366,764
Interest charges	-	-	-	65,098	-	-	-	-	65,098
Materials	435,056	199,593	637,299	367,849	46,388	9,671	333,636	194,386	2,223,878
Contracted services	-	653,212	-	13,307	128,052	71,794	9,362	-	875,727
Rents and financial	6,580	1,164	-	-	-	-	1,494	-	9,238
External transfers	1,500	34,511	-	-	1,798	-	-	-	37,809
Amortization	26,854	69,750	934,379	349,838	14,281	6,987	167,200	-	1,569,289
Loss (gain) on disposal of tangible capital assets	-	-	(37,126)	38,556	-	-	-	-	1,430
Change in landfill liability	-	-	-	-	5,100	-	-	-	5,100
<b>Total expenses</b>	<b>1,064,869</b>	<b>1,298,866</b>	<b>2,144,116</b>	<b>1,104,147</b>	<b>224,109</b>	<b>93,952</b>	<b>902,646</b>	<b>321,628</b>	<b>7,154,333</b>
<b>Net surplus/(deficit)</b>	<b>1,185,086</b>	<b>(187,146)</b>	<b>(938,612)</b>	<b>191,170</b>	<b>60,098</b>	<b>358</b>	<b>1,416,916</b>	<b>(181,934)</b>	<b>1,545,936</b>

**INDEPENDENT AUDITOR'S REPORT****To the Members of Council, Inhabitants and Ratepayers  
of the Corporation of the Township of Asphodel-  
Norwood****T: (705) 742-3418  
F: (705) 742-9775****[www.bakertilly.ca](http://www.bakertilly.ca)***Opinion*

We have audited the financial statements of the Trust Funds of the Corporation of the Township of Asphodel-Norwood (the Trust Funds), which comprise the statement of financial position as at December 31, 2023, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Trust Funds as at December 31, 2023, and the continuity of the Trust Funds for the year then ended in accordance with Canadian Public Sector Accounting Standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Funds' financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Funds' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 12, 2024

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TRUST FUNDS STATEMENT OF FINANCIAL POSITION At December 31, 2023

	Community Recognition Award \$	Perpetual Care \$	Ontario Home Renewal Program \$	2023 Total \$	2022 Total \$
<b>FINANCIAL ASSETS</b>					
Cash	14,033	2,593	8,401	25,027	22,752
Investments (note 2)	-	196,725	-	196,725	212,151
Due from operations	-	400	-	400	400
	14,033	199,718	8,401	222,152	235,303
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Due to Province	-	-	6,180	6,180	6,180
Due to Township	-	-	2,221	2,221	1,550
	-	-	8,401	8,401	7,730
<b>FUND BALANCES</b>	14,033	199,718	-	213,751	227,573
	14,033	199,718	8,401	222,152	235,303

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**



**TRUST FUNDS  
STATEMENT OF CONTINUITY  
For the Year Ended December 31, 2023**

	Community Recognition Award \$	Perpetual Care \$	Ontario Home Renewal Program \$	2023 Total \$	2022 Total \$
<b>BALANCES - beginning of year</b>	12,845	214,728	-	227,573	218,600
<b>RECEIPTS</b>					
Interest earned	1,198	-	400	1,598	83
Capital gains	-	19,261	-	19,261	10,266
Perpetual care	-	2,942	-	2,942	7,330
	1,198	22,203	400	23,801	17,679
<b>EXPENSES</b>					
Trustee fees	-	1,933	-	1,933	2,164
Transfers to cemetery operations	-	7,998	400	8,398	6,542
Unrealized loss on investments	-	27,282	-	27,282	-
Bank charges	10	-	-	10	-
	10	37,213	400	37,623	8,706
<b>BALANCES - end of year</b>	14,033	199,718	-	213,751	227,573

*The accompanying notes are an integral part of these financial statements*



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook.

(a) Basis of Accounting

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Township's best information and judgment. Actual results could differ from these estimates.

### 2. INVESTMENTS

Included in investments are the following investments held in the trust by CIBC Mellon Trust Company recorded at fair market value (2022 - at cost):

	2023 Fair market value \$	2022 Cost \$
CIBC Mellon - Bond Common Trust Fund	196,725	212,151

### 3. ONTARIO HOME RENEWAL PROGRAM LOANS

The Ontario Home Renewal Program was established by the Ontario Ministry of Housing to provide grants for municipalities to make loans to assist owner occupants to repair, rehabilitate and improve their homes to local property standards. Individual loans are limited to \$7,500 of which the maximum forgivable is \$4,000. Loan forgiveness is earned and recorded at a rate of up to \$600 per year of continued ownership and occupancy. In the event of the sale or lease of the home or in the event of the homeowner ceasing to occupy the home, the balances of the repayable loan and the unearned forgivable loan immediately become due and payable by the homeowner.

Ontario Home Renewal Program loans receivable at December 31, 2023 are comprised of repayable loans of \$Nil (2022 - \$Nil).

The Province of Ontario cancelled the Ontario Home Renewal Program as of July 16, 1993. As of that date, no new loans are to be issued and surplus funds are to be returned to the Province annually.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 4. CARE AND MAINTENANCE FUNDS

The figures reported for the cemetery care and maintenance funds represent the trust fund activities for the Asphodel-Norwood cemetery.

The Care and Maintenance Funds administered by the Township are funded by the sale of cemetery plots, monuments, markers and niches. These funds are invested and earnings derived there from are used to perform care and maintenance for the Township's cemeteries. The operations and investments of the Fund are undertaken by the Township in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

The Board is required to contribute the greater of \$290 or 40% of interment rights sales, the greater of \$175 or 15% of sale of niches, and \$100 of marker sales to the trust. The income earned by the trust net of the trustee's management fee, is paid to the Board. CIBC Mellon Trust Company is the trustee.

### 5. COMMUNITY RECOGNITION

An investment was made by a Township resident in trust to fund the creation of the Community Recognition Award in the name of the Township of Asphodel-Norwood. Interest earned each year is to be used to pay for advertising and the presented award. If no amounts are awarded for three consecutive years, the investment will be returned to the donor.

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2023**

**INDEPENDENT AUDITOR'S REPORT****To the Members of the Asphodel-Norwood Public Library Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood****T: (705) 742-3418**  
**F: (705) 742-9775****[www.bakertilly.ca](http://www.bakertilly.ca)***Qualified Opinion*

We have audited the financial statements of the Asphodel-Norwood Public Library Board of the Corporation of the Township of Asphodel-Norwood (the Board), which comprise the statement of financial position as at December 31, 2023, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

*Basis for Qualified Opinion*

In common with many Public Library Boards, the Board derives revenue from user fees, fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Board. Therefore, we were not able to determine whether any adjustments might be necessary to user fees, fundraising and donations revenue, annual surplus/(deficit) and cash flows from operations for the years ended December 31, 2023 and 2022, and assets and accumulated surplus as at December 31, 2023 and 2022. Our opinion on the financial statements for the year ended December 31, 2022 was modified accordingly because of the possible effects of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

ASSURANCE • TAX • ADVISORY

*Baker Tilly KDN LLP is a member of Baker Tilly Canada Cooperative, which is a member of the global network of Baker Tilly International Limited. All members of Baker Tilly Canada Cooperative and Baker Tilly International Limited are separate and independent legal entities.*

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 12, 2024

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD STATEMENT OF FINANCIAL POSITION At December 31, 2023

	2023	2022
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	26,209	24,975
Due from Township (note 4)	49,573	33,384
<b>NET FINANCIAL ASSETS</b>	75,782	58,359
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 2)	47,885	48,329
<b>ACCUMULATED SURPLUS (note 3)</b>	123,667	106,688

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2023

	Budget 2023 \$ (Unaudited)	Actual 2023 \$	Actual 2022 \$
<b>REVENUES</b>			
Contribution from Township (note 4)	168,364	168,364	151,763
Other grants	900	1,699	1,339
Province of Ontario	8,593	8,593	8,593
Donations and fundraising	1,000	12,252	4,628
Interest	-	1,233	443
User fees	3,730	7,831	5,371
<b>TOTAL REVENUES</b>	<b>182,587</b>	<b>199,972</b>	<b>172,137</b>
<b>EXPENSES</b>			
Salaries and benefits	128,387	125,405	116,120
Utilities	11,050	11,242	11,523
Supplies and programs	25,930	25,760	23,619
Insurance	1,100	1,265	1,100
Repairs and maintenance	5,520	7,914	6,917
Fundraising	100	319	-
Amortization	11,258	11,088	11,258
<b>TOTAL EXPENSES</b>	<b>183,345</b>	<b>182,993</b>	<b>170,537</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b><u>(758)</u></b>	<b>16,979</b>	<b>1,600</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>106,688</b>	<b>105,088</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>123,667</b>	<b>106,688</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD STATEMENT OF CHANGE IN NET FINANCIAL ASSETS For the Year Ended December 31, 2023

	Budget 2023 \$ (Unaudited)	Actual 2023 \$	Actual 2022 \$
<b>ANNUAL SURPLUS/(DEFICIT)</b>	(758)	16,979	1,600
Amortization of tangible capital assets	11,258	11,088	11,258
Acquisition of tangible capital assets	(11,000)	(10,644)	(10,455)
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	(500)	17,423	2,403
<b>NET FINANCIAL ASSETS - beginning of year</b>	58,359	58,359	55,956
<b>NET FINANCIAL ASSETS - end of year</b>	57,859	75,782	58,359

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD

### STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2023

	2023	2022
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus	16,979	1,600
Items not involving cash		
Amortization of tangible capital assets	11,088	11,258
Change in non-cash assets and liabilities		
Due from Township	(16,189)	(1,960)
<b>Net change in cash from operating activities</b>	<b>11,878</b>	<b>10,898</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(10,644)	(10,455)
<b>NET CHANGE IN CASH</b>	<b>1,234</b>	<b>443</b>
<b>CASH - beginning of year</b>	<b>24,975</b>	<b>24,532</b>
<b>CASH - end of year</b>	<b>26,209</b>	<b>24,975</b>

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding and other grants are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

User fees are recognized as revenue in the year the goods and services are provided.

Donations and fundraising revenue is recognized when the amounts are received.

(b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Books and periodicals	7 years
Furniture and computers	5 to 10 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2023**

---

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(d) Financial Instruments

Financial instruments are classified as either fair value or amortized cost. The following chart shows the measurement method for each type of financial instrument.

Financial Instrument	Measurement Method
Cash	Amortized Cost
Due from Township	Amortized Cost

Fair value category: The Board manages and reports performance for groups of financial assets on a fair-value basis. Investments traded in an active market are reflected at fair value as at the reporting date. Sales and purchases of investments are recorded on the trade date. Transaction costs related to the acquisition of investments are recorded as an expense. Unrealized gains and losses on financial assets are recognized in the Statement of Remeasurement Gains and Losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the Statement of Operations and Accumulated Surplus and related balances reversed from the Statement of Remeasurement Gains and Losses.

Amortized cost category: Amounts are measured at the initial recognition minus principal repayments, plus or minus the cumulative amortization using the effective interest rate method of any difference between the initial amount and the maturity amount, and minus any reduction for impairment or uncollectibility. The effective interest method is a method of calculating the amortized cost of a financial asset or financial liability (or a group of financial assets or financial liabilities) and of allocating the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument or, when appropriate, a shorter period to the net carrying amount of the financial instrument asset or financial instrument liability.

The following hierarchy provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which fair value is observable:

- Level 1 - Unadjusted quoted market prices in active markets for identical assets or liabilities;
- Level 2 - Observable or corroborated inputs, other than level 1, such as quoted prices for similar assets or liabilities in inactive markets or market data for substantially the full term of the assets or liabilities; and
- Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities.

As there are no unrealized gains or losses on financial instruments to report, the Statement of Remeasurement Gains and Losses has not been presented in these financial statements.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD

### NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

#### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Deferred revenue

Deferred revenue represents grants which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(f) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

(g) Reserves and reserve funds

Certain amounts, as approved by the Board, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(h) Inter-entity transactions

The Asphodel-Norwood Public Library Board is a Board of the Township of Asphodel-Norwood and is consolidated with the Township's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Township.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 2. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Books and Periodicals \$	Furniture \$	Computers \$	2023 Totals \$	2022 Totals \$
<b>COST</b>					
Balance, beginning of year	74,377	14,143	3,562	92,082	93,847
Add: additions during the year	10,644	-	-	10,644	10,455
Less: disposals during the year	11,645	-	-	11,645	12,220
Balance, end of year	73,376	14,143	3,562	91,081	92,082
<b>ACCUMULATED AMORTIZATION</b>					
Balance, beginning of year	38,695	4,040	1,018	43,753	44,715
Add: additions during the year	11,088	-	-	11,088	11,258
Less: disposals during the year	11,645	-	-	11,645	12,220
Balance, end of year	38,138	4,040	1,018	43,196	43,753
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>35,238</b>	<b>10,103</b>	<b>2,544</b>	<b>47,885</b>	<b>48,329</b>

### 3. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2023 \$	2022 \$
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	47,885	48,329
<b>Surplus</b>	47,885	48,329
<b>Reserve</b>		
General	72,620	56,430
<b>Reserve Fund</b>		
General	3,162	1,929
	123,667	106,688

**CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD**

**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2023**

**4. INTER-ENTITY TRANSACTIONS**

During the year, the Board entered into transactions with the Township of Asphodel-Norwood.

As part of the budgeting process, the Township approves a contribution to the Board which is identified on the Statement of Operations and Accumulated Surplus.

Details of the inter-entity expense transactions are as follows:

	2023	2022
	\$	\$
Allocated costs:		
Audit	2,200	2,018
Insurance	1,265	1,100
	3,465	3,118
Unallocated costs:		
Bag tags	1,750	1,750
	5,215	4,868

In addition, the following services are provided to the Board by the Township at no cost:

- Accounting and administrative services
- Rental of buildings
- Water and sewer costs

All balances with the Township of Asphodel-Norwood have been identified on the Statement of Financial Position. Due from balances are unsecured, without interest and have no terms of repayment.

**5. BUDGET FIGURES**

The operating budget, approved by the Board, for 2023 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year’s actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD

### NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

#### 6. CHANGES IN ACCOUNTING POLICIES

The Board has implemented the following sections which are now effective under the PSA Handbook: PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation, PS 3041 Portfolio Investments, PS 3450 Financial Instruments and PS 3280 Asset Retirement Obligations were adopted prospectively on January 1, 2023.

PS 1201 Financial Statement Presentation replaces PS 1200 Financial Statement Presentation. This standard establishes general reporting principles and standards for the disclosure of information in government financial statements. The standard introduces the Statement of Remeasurement Gains and Losses separate from the Statement of Operations. Requirements in PS 2601 Foreign Currency Translation, PS 3450 Financial Instruments, and PS 3041 Portfolio Investments, which are required to be adopted at the same time, can give rise to the presentation of gains and losses as remeasurement gains and losses.

PS 2601 Foreign Currency Translation replaces PS 2600 Foreign Currency Translation. The standard provides comprehensive requirements for the recognition, measurement, presentation and disclosure of foreign currency transactions. The adoption of this standard did not have an impact on the Board's financial statements.

PS 3041 Portfolio Investments replaces PS 3040 Portfolio Investments. The standard provides revised guidance on accounting for, and presentation and disclosure of, portfolio investments to conform to PS 3450 Financial Instruments. The adoption of this standard did not have an impact on the Board's financial statements.

PS 3450 Financial Instruments establishes accounting and reporting requirements for all types of financial instruments including derivatives. Financial instruments are included on the statement of financial position and are measured either at fair value or cost or amortized cost based on the characteristics of the instrument and the Board's accounting policy choices (see Note 1. Significant Accounting Policies). The new standard provides comprehensive requirements for the recognition, measurement, presentation and disclosure of financial instruments. The adoption of this standard did not have an impact on the Board's financial statements.

PS 3280 Asset Retirement Obligations addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets, such as asbestos removal in retired buildings by public sector entities. The adoption of this standard did not have an impact on the Board's financial statements.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 7. FINANCIAL INSTRUMENTS

The Board is exposed to the following risks in respect of certain of the financial instruments held:

(a) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss.

In the opinion of management the credit risk exposure to the organization is low and is not material.

(b) Liquidity risk

Liquidity risk is the risk that the Board cannot repay its obligations when they become due to its creditors.

In the opinion of management the liquidity risk exposure to the organization low and is not material.

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**ASPHODEL-NORWOOD CEMETERIES BOARD**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2023**

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of the Asphodel-Norwood Cemeteries Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood**

#### *Opinion*

We have audited the financial statements of the Asphodel-Norwood Cemeteries Board of the Corporation of the Township of Asphodel-Norwood (the Board), which comprise the statement of financial position as at December 31, 2023, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 12, 2024

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF FINANCIAL POSITION At December 31, 2023

	2023	2022
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	40,319	38,384
Investments (note 2)	50,000	50,000
Accounts receivable	3,889	-
Accrued interest receivable	1,184	333
Inventories (note 3)	29,175	29,528
<b>TOTAL FINANCIAL ASSETS</b>	<b>124,567</b>	<b>118,245</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	19,283	16,995
Due to trust funds	400	400
<b>TOTAL LIABILITIES</b>	<b>19,683</b>	<b>17,395</b>
<b>NET FINANCIAL ASSETS</b>	<b>104,884</b>	<b>100,850</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 4)	6,139	6,337
<b>ACCUMULATED SURPLUS (note 5)</b>	<b>111,023</b>	<b>107,187</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2023

	Actual 2023 \$	Actual 2022 \$
<b>REVENUES</b>		
User charges		
Interment rights	2,415	7,287
Niches	1,178	6,969
Grave openings	10,608	9,976
Corner posts	1,035	1,969
Vault charges and other	1,646	6,849
Other		
Interest - perpetual care	7,998	6,543
- general	1,400	373
<b>TOTAL REVENUES</b>	<b>26,280</b>	<b>39,966</b>
<b>EXPENSES</b>		
Honorarium	5,500	5,500
Contract services	13,029	12,669
Cornerposts	271	1,040
Maintenance of grounds and equipment	1,595	1,359
Fees and sundry	162	2,549
Engraving costs - niches	1,096	1,434
Cost of sales - cemetery plots and niches	593	3,289
Amortization	198	445
<b>TOTAL EXPENSES</b>	<b>22,444</b>	<b>28,285</b>
<b>ANNUAL SURPLUS</b>	<b>3,836</b>	<b>11,681</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>	<b>107,187</b>	<b>95,506</b>
<b>ACCUMULATED SURPLUS - end of year</b>	<b>111,023</b>	<b>107,187</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF CHANGE IN NET FINANCIAL ASSETS For the Year Ended December 31, 2023

	Actual 2023 \$	Actual 2022 \$
<b>ANNUAL SURPLUS</b>	3,836	11,681
Amortization of tangible capital assets	198	445
<b>INCREASE IN NET FINANCIAL ASSETS</b>	4,034	12,126
<b>NET FINANCIAL ASSETS - beginning of year</b>	100,850	88,724
<b>NET FINANCIAL ASSETS - end of year</b>	104,884	100,850

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF CASH FLOWS For the Year Ended December 31, 2023

	2023	2022
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus	3,836	11,681
Items not involving cash		
Amortization of tangible capital assets	198	445
Change in non-cash assets and liabilities		
Accounts receivable	(3,889)	-
Accrued interest receivable	(851)	(274)
Inventories	353	(25,438)
Accounts payable and accrued liabilities	2,288	14,071
Due to trust funds	-	258
<b>Net change in cash from operating activities</b>	<b>1,935</b>	<b>743</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	(50,000)	(50,000)
Redemption of investments	50,000	50,000
<b>Net change in cash from investing activities</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN CASH</b>	<b>1,935</b>	<b>743</b>
<b>CASH - beginning of year</b>	<b>38,384</b>	<b>37,641</b>
<b>CASH - end of year</b>	<b>40,319</b>	<b>38,384</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

#### (a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Investment income is recognized as revenue when earned.

User fees are recognized as revenue in the year the goods and services are provided.

The sale of interment rights and niches are recognized as revenue when the sale proceeds have been collected and the interment rights have been transferred.

Grave openings are recognized as revenue in the year the services are provided.

#### (b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

#### (c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Buildings	50 years
Roadways	50 years
Equipment	20 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

**ASPHODEL-NORWOOD CEMETERIES BOARD  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2023**

---

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(d) Financial Instruments

Financial instruments are classified as either fair value or amortized cost. The following chart shows the measurement method for each type of financial instrument.

Financial Instrument	Measurement Method
Cash	Amortized Cost
Investments	Amortized Cost
Accounts receivable	Amortized Cost
Accrued interest receivable	Amortized Cost
Accounts payable and accrued liabilities	Amortized Cost
Due to trust funds	Amortized Cost

Fair value category: The Board manages and reports performance for groups of financial assets on a fair-value basis. Investments traded in an active market are reflected at fair value as at the reporting date. Sales and purchases of investments are recorded on the trade date. Transaction costs related to the acquisition of investments are recorded as an expense. Unrealized gains and losses on financial assets are recognized in the Statement of Remeasurement Gains and Losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the Statement of Operations and Accumulated Surplus and related balances reversed from the Statement of Remeasurement Gains and Losses.

Amortized cost category: Amounts are measured at the initial recognition minus principal repayments, plus or minus the cumulative amortization using the effective interest rate method of any difference between the initial amount and the maturity amount, and minus any reduction for impairment or uncollectibility. The effective interest method is a method of calculating the amortized cost of a financial asset or financial liability (or a group of financial assets or financial liabilities) and of allocating the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument or, when appropriate, a shorter period to the net carrying amount of the financial instrument asset or financial instrument liability.

The following hierarchy provides an analysis of financial instruments that are measured subsequent to initial recognition at fair value, grouped into Levels 1 to 3 based on the degree to which fair value is observable:

- Level 1 - Unadjusted quoted market prices in active markets for identical assets or liabilities;
- Level 2 - Observable or corroborated inputs, other than level 1, such as quoted prices for similar assets or liabilities in inactive markets or market data for substantially the full term of the assets or liabilities; and
- Level 3 - Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the assets and liabilities.

As there are no unrealized gains or losses on financial instruments to report, the Statement of Remeasurement Gains and Losses has not been presented in these financial statements.



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

**ASPHODEL-NORWOOD CEMETERIES BOARD  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2023**

---

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(e) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

(f) Trust Funds

Trust funds and their related operations administered by the Board are not included in the financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(g) Asset Retirement Obligation

An asset retirement obligation is recognized when, as at the financial reporting date, all of the following criteria are met:

- There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- The past transaction or event giving rise to the liability has occurred;
- It is expected that future economic benefits will be given up; and
- A reasonable estimate of the amount can be made.

(h) Inventories

Inventories are recorded at the lesser of cost and net realizable value. For the Board, this represents unsold cemetery plots and niches.

(i) Budget

The Board does not prepare a budget and therefore, no budget is shown on the statement of operations or statement of change in net financial assets.

**2. INVESTMENTS**

The investments are reported at amortized cost which approximates fair market value due to their short term maturity dates. These investments are as follows:

	2023	2022
	\$	\$
Royal Bank G.I.C.'s		
Maturing January 4, 2024 with interest at 3.00%	10,000	-
Maturing January 7, 2024 with interest at 3.00%	15,000	-
Maturing April 8, 2024 with interest at 3.00%	25,000	-
Maturing January 4, 2023 with interest at 0.60%	-	10,000
Maturing January 7, 2023 with interest at 0.60%	-	15,000
Maturing April 8, 2023 with interest at 1.25%	-	25,000
	50,000	50,000



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

### 3. INVENTORIES

Inventories consist of the following:

	2023 \$	2022 \$
Plots - at cost	1,689	1,454
Niches - at cost	27,486	28,074
	29,175	29,528

### 4. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Land \$	Building \$	Equipment \$	Roadways \$	2023 Totals \$	2022 Totals \$
<b>COST</b>						
Balance, beginning of year	2,004	10,000	9,601	4,495	26,100	26,100
Balance, end of year	2,004	10,000	9,601	4,495	26,100	26,100
<b>ACCUMULATED AMORTIZATION</b>						
Balance, beginning of year	-	10,000	8,413	1,350	19,763	19,318
Add: additions during the year	-	-	108	90	198	445
Balance, end of year	-	10,000	8,521	1,440	19,961	19,763
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	2,004	-	1,080	3,055	6,139	6,337

### 5. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2023 \$	2022 \$
<b>Surplus</b>		
Operations	104,884	100,850
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	6,139	6,337
	111,023	107,187

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD

### NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2023

---

#### 6. TRUST FUND

Trust funds administered by the Board amounting to \$199,718 (2022 - \$214,728) have not been included in the Statement of Financial Position nor have their operations been included in the Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Board for the benefit of others, they are not presented as part of the Board's financial position or operations.

#### 7. COMPARATIVE FIGURES

Certain comparative figures were restated, where required, to conform with the current year presentation.

#### 8. CHANGE IN ACCOUNTING POLICY

The Board has implemented the following sections which are now effective under the PSA Handbook: PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation, PS 3041 Portfolio Investments, PS 3450 Financial Instruments and PS 3280 Asset Retirement Obligations were adopted prospectively on January 1, 2023.

PS 1201 Financial Statement Presentation replaces PS 1200 Financial Statement Presentation. This standard establishes general reporting principles and standards for the disclosure of information in government financial statements. The standard introduces the Statement of Remeasurement Gains and Losses separate from the Statement of Operations. Requirements in PS 2601 Foreign Currency Translation, PS 3450 Financial Instruments, and PS 3041 Portfolio Investments, which are required to be adopted at the same time, can give rise to the presentation of gains and losses as remeasurement gains and losses.

PS 2601 Foreign Currency Translation replaces PS 2600 Foreign Currency Translation. The standard provides comprehensive requirements for the recognition, measurement, presentation and disclosure of foreign currency transactions. The adoption of this standard did not have an impact on the Board's financial statements.

PS 3041 Portfolio Investments replaces PS 3040 Portfolio Investments. The standard provides revised guidance on accounting for, and presentation and disclosure of, portfolio investments to conform to PS 3450 Financial Instruments. The adoption of this standard did not have an impact on the Board's financial statements.

PS 3450 Financial Instruments establishes accounting and reporting requirements for all types of financial instruments including derivatives. Financial instruments are included on the statement of financial position and are measured either at fair value or cost or amortized cost based on the characteristics of the instrument and the Board's accounting policy choices (see Note 1. Significant Accounting Policies). The new standard provides comprehensive requirements for the recognition, measurement, presentation and disclosure of financial instruments. The adoption of this standard did not have an impact on the Board's financial statements.

PS 3280 Asset Retirement Obligations addresses the reporting of legal obligations associated with the retirement of certain tangible capital assets, such as asbestos removal in retired buildings by public sector entities. The adoption of this standard did not have an impact on the Board's financial statements.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2023

---

### 9. FINANCIAL INSTRUMENTS

The Board is exposed to the following risks in respect of certain of the financial instruments held:

(a) Interest rate risk

Interest rate risk is the risk that the value of financial instruments will fluctuate due to changes in market interest rates. The value of fixed income securities will generally rise if interest rates fall and conversely fall when rates rise.

(b) Credit risk

Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss.

In the opinion of management the credit risk exposure to the Board is low and is not material.

In the opinion of management, the Board is not exposed to any significant liquidity, currency, or market risk

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of the Asphodel-Norwood Cemeteries Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood**

#### *Opinion*

We have audited the financial statements of the Trust Fund of the Corporation of the Township of Asphodel-Norwood (the Trust Fund), which comprise the statement of financial position as at December 31, 2023, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Fund as at December 31, 2023, and the continuity of the Trust Fund for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Fund in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Fund or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Fund's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
December 12, 2024

**CORPORATION OF THE TOWNSHIP OF ASPHODEL-  
NORWOOD**



**PERPETUAL CARE CEMETERY BOARD TRUST FUNDS  
STATEMENT OF FINANCIAL POSITION  
At December 31, 2023**

	2023 Perpetual Care \$	2022 Perpetual Care \$
<b>FINANCIAL ASSETS</b>		
Cash	2,593	2,177
Due from operations	400	400
Investments (note 2)	196,725	212,151
	<b>199,718</b>	<b>214,728</b>
<b>FUND BALANCE</b>	<b>199,718</b>	<b>214,728</b>

**PERPETUAL CARE CEMETERY BOARD TRUST FUNDS  
STATEMENT OF CONTINUITY  
For the Year Ended December 31, 2023**

	2023 Perpetual Care \$	2022 Perpetual Care \$
<b>BALANCE - beginning of year</b>	<b>214,728</b>	<b>205,755</b>
<b>RECEIPTS</b>		
Investment income	9,931	8,625
Perpetual care fees	2,942	7,330
Capital gains	9,330	1,641
	<b>22,203</b>	<b>17,596</b>
<b>EXPENSES</b>		
Trustee fees	1,933	2,081
Transfers to operations	7,998	6,542
Unrealized loss on investments	27,282	-
	<b>37,213</b>	<b>8,623</b>
<b>BALANCE - end of year</b>	<b>199,718</b>	<b>214,728</b>

*The accompanying notes are an integral part of these financial statements*



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

**PERPETUAL CARE CEMETERY BOARD TRUST FUNDS  
 NOTES TO THE FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2023**

**1. SIGNIFICANT ACCOUNTING POLICIES**

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Trust are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Investment income and capital gains are recognized as revenue when earned.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Board's best information and judgment. Actual results could differ from these estimates.

**2. INVESTMENTS**

Included in investments are the following investments held in the trust by CIBC Mellon Trust Company recorded at fair market value (2022 - at cost):

	2023 Fair market value \$	2022 Cost \$
CIBC Mellon Trust Company - Bond Common Trust Fund - cost	196,725	212,151

**3. CARE AND MAINTENANCE FUNDS**

The Care and Maintenance Funds administered by the Board are funded by the sale of cemetery plots, monuments, markers and niches. These funds are invested and earnings derived there from are used to perform care and maintenance for the Board's cemeteries. The operations and investments of the Fund are undertaken by the Board in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

The Board is required to contribute the greater of \$290 or 40% of interment rights sales, the greater of \$165 or 15% of sale of niches, \$200 of upright marker sales, and \$100 of flat marker sales to the trust. The income earned by the trust net of the trustee's management fee, is paid to the Board. CIBC Mellon Trust Company is the trustee.

