



File No. A- \_\_\_\_\_ - 20 \_\_\_\_\_

Date received: \_\_\_\_\_

Date file deemed complete & fee received: \_\_\_\_\_

Roll No. \_\_\_\_\_

**TOWNSHIP OF ASPHODEL-NORWOOD  
MINOR VARIANCE APPLICATION**

**(Section 45 (1) of the Planning Act, R.S.O. 1990, c. P.13, as amended)**

The undersigned hereby applies to the Committee of Adjustment for the Township of Asphodel-Norwood under section 45 of the Planning Act for relief, as described in this application.

**1. Application Information:**

Name of Owner:	Name of Applicant: (if the applicant is authorized by the owner)
Address:	Address:
Telephone:	Telephone:
Email:	Email:

**2. Legal Description** of the subject land (municipality, concession and lot numbers, registered plan and lot numbers, reference plan and part numbers and name of street and number):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Dimensions of Subject Land:** Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_ Area: \_\_\_\_\_

**4. Official Plan** – current designation of the subject land: \_\_\_\_\_

**5. Zoning By-Law** – current zoning of the subject land: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



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*Please be aware that an up-to-date location survey will be required for most applications*

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor Area:
	Side lot line setback:	

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Dimensions:
	Side lot line setback:	Floor area:
	Side lot line setback:	

**14. Proposed uses** of the subject land: \_\_\_\_\_

**15. Proposed Buildings – Structures** – where any buildings or structures are proposed to be built on the subject land, indicate for each:

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback	Total Floor area:
	Side lot line setback:	Ground Floor area:
	Side lot line setback:	

Type:	Front lot line setback:	Height in metres:
Date constructed(if know):	Rear lot line setback:	Total Floor area:
	Side lot line setback:	Ground Floor area:
	Side lot line setback:	

**16. Water** is provided to the subject land by:  
 \_\_\_\_\_ Privately-owned/operated individual well  
 \_\_\_\_\_ Publicly-owned/operated piped water system  
 \_\_\_\_\_ Privately-owned/operated communal well  
 \_\_\_\_\_ Lake or other water body  
 \_\_\_\_\_ Other (specify): \_\_\_\_\_

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17. **Sewage Disposal** is provided to the subject land by:

- Privately-owned/operated individual septic system
- Publicly-owned/operated sanitary sewage system
- Privately-owned/operated communal septic system
- Privy
- Other (specify): \_\_\_\_\_

18. **Storm Drainage** is provided to the subject land by:

- Sewers                       Ditches
- Swales                         Other (specify): \_\_\_\_\_

19. **Other Applications** – If known, indicate if the subject land has ever been the subject of an application under the **Planning Act** (specific sections shown below) for:

- |  |              |              |
|--|--------------|--------------|
| <input type="checkbox"/> Approval of a plan of subdivision (under section 51)      | File # _____ | Status _____ |
| <input type="checkbox"/> Consent (Severance) (under section 53)                    | File # _____ | Status _____ |
| <input type="checkbox"/> Previous Minor Variance Application<br>(under section 45) | File # _____ | Status _____ |

This application must be accompanied by a fee of \$970.00 in cash, debit, or cheque made payable to the Township of Asphodel-Norwood. This includes the Township fee of \$600.00 and the Otonabee Region Conservation Authority (ORCA) fee.

*Personal information contained on this form, collected pursuant to the Planning Act, will be used for the purpose of responding to the initial application. Questions should be directed to the Freedom of Information and Privacy Coordinator at the institution conducting the procedures under the Act.*

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**AUTHORIZATION BY OWNER**

I, the undersigned, being the owner of the subject land, hereby, authorize \_\_\_\_\_  
to be the applicant in the submission of this application.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Date

**DECLARATION OF APPLICANT**

I, \_\_\_\_\_ of the Township of \_\_\_\_\_  
(name) (Township)  
in the County of \_\_\_\_\_ solemnly declare that:  
(Name of County)

All the statements contained in this application and provided by me are accurate and true  
and I make this solemn declaration conscientiously believing it to be true and knowing that  
it is of the same force and effect as if made under oath.

DECLARED before me at the Township of \_\_\_\_\_ in the County of \_\_\_\_\_  
(Village/Town Name)  
\_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.  
(County) (Day) (Month)

\_\_\_\_\_  
Signature of commissioner, etc.

\_\_\_\_\_  
Signature of applicant

I, \_\_\_\_\_, hereby authorize the Committee of Adjustment or their agent(s)  
(Name)  
/representative(s) to attend at the property subject to this Application located at  
\_\_\_\_\_  
(Address)

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Signature of Witness

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**SKETCH REQUIREMENTS**

**It will be necessary to submit preliminary site plans for the development at the time of the filing of this application.**

Minimum requirements will be a sketch showing the following:

- a) The boundaries and dimensions of the subject land;
- b) The location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distances of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines.
- c) The approximate location of all natural and artificial features (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks, hydro lines, telephone lines or any other services) on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application.
- d) The current uses of land that is adjacent to the subject land;
- e) The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- f) If access to the subject land is by water only, the location of the parking and docking facilities to be used;
- g) The location and nature of any easement affecting the subject land.