
Asphodel-Norwood Disbursement of Funds Policy

Asphodel-Norwood Transfer Station | Deposit Return Program

Purpose

To establish a framework for the distribution of funds obtained from the deposit return program at the Asphodel-Norwood Transfer Station.

Objectives

1. Minimize the number of containers entering the Blue Box system.
2. Clearly define the process for distributing the funds received from the deposit return program.
3. Support community members in need by providing resources to ensure a joyful holiday season.

Definitions

- **Deposit Returns:** Containers for beverages such as wine, spirits, and beer on which a deposit is paid through the Ontario Deposit Return Program. The deposit is refunded when the empty containers are returned.
- **Donation:** A monetary contribution.

Process

Public Works Staff Responsibilities:

- Collect deposit return beverage containers from the Transfer Station and process the returns to obtain the funds.
- Ensure that scavenging or salvaging of deposit return containers by unauthorized individuals is prohibited.
- Provide a quarterly report detailing the total funds received from the deposit return program.

Municipal Office Staff Responsibilities:

- In November, collaborate with the Asphodel-Norwood Ministerial Food Bank Association and/or Community Care to identify families in need during the Christmas holidays.
- Purchase gifts, stocking stuffers, and holiday wrapping for these families within the budgeted amount to ensure a happy holiday season.
- Ensure gifts are distributed to the identified families.

General Provisions

Donations provided by members of Council and/or Staff are not to be regarded as a commitment by the Township to continue such donations in the future.