

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**CONSOLIDATED FINANCIAL STATEMENTS**

**DECEMBER 31, 2021**

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**CONSOLIDATED FINANCIAL STATEMENTS**

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## **CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD**

**For The Year Ended December 31, 2021**

### **MANAGEMENT REPORT**

The accompanying consolidated financial statements of the Corporation of the Township of Asphodel-Norwood are the responsibility of management and have been approved by Council.

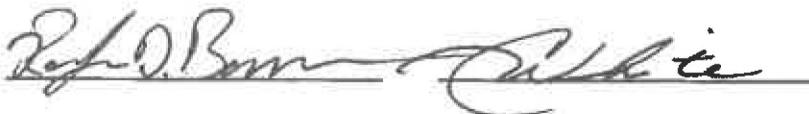
The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Township maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Township's assets are appropriately accounted for and adequately safeguarded.

The Township's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving financial statements.

Council reviews and approves the Township's financial statements for issuance to the members of Council, inhabitants and ratepayers of the Corporation of the Township of Asphodel-Norwood. Council meets periodically with management, as well as the external auditor, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities and to review the financial statements and the independent auditor's report.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Township. Baker Tilly KDN LLP has full and free access to Council.



Mayor

CAO/Clerk/Treasurer

November 8, 2022

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel- Norwood**

#### *Opinion*

We have audited the consolidated financial statements of the Corporation of the Township of Asphodel-Norwood and its local boards (the Township), which comprise the consolidated statement of financial position as at December 31, 2021, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2021, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements*

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements*

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
March 14, 2023



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF FINANCIAL POSITION

At December 31, 2021

	2021	2020
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments (note 3)	5,311,489	5,841,417
Short term investments (note 4)	50,000	50,000
Trade and other receivable	2,945,971	679,290
Taxes receivable	341,970	494,086
Assets held for resale (note 5)	32,061	32,508
<b>TOTAL FINANCIAL ASSETS</b>	<b>8,681,491</b>	<b>7,097,301</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	2,480,764	1,328,001
Deferred revenue - obligatory reserve funds (note 7)	1,140,547	1,003,865
Deferred revenue - other (note 8)	20,021	96,552
Long term debt (note 9)	1,342,857	1,400,000
Landfill closure and post-closure liability (note 6)	1,011,700	1,034,700
<b>TOTAL LIABILITIES</b>	<b>5,995,889</b>	<b>4,863,118</b>
<b>NET FINANCIAL ASSETS</b>	<b>2,685,602</b>	<b>2,234,183</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 10)	34,116,874	31,398,983
<b>ACCUMULATED SURPLUS (note 11)</b>	<b>36,802,476</b>	<b>33,633,166</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

For the Year Ended December 31, 2021

	Budget 2021 \$ (Unaudited)	Actual 2021 \$	Actual 2020 \$
<b>REVENUES</b>			
Property taxation	3,520,142	3,654,007	3,497,861
User charges	1,580,065	1,934,907	1,859,051
Government of Canada	1,290,120	1,243,896	13,260
Province of Ontario	1,455,408	1,693,366	1,006,437
Other municipalities	8,000	7,546	9,551
Penalties and interest on taxes	45,000	68,476	35,561
Investment income	63,060	61,998	58,915
Donations	3,000	1,815	6,087
Other	16,900	289,134	22,778
Developer contributions earned	-	682,575	283,306
Federal gas tax earned	130,318	249,572	42,944
<b>TOTAL REVENUES</b>	<b>8,112,013</b>	<b>9,887,292</b>	<b>6,835,751</b>
<b>EXPENSES</b>			
General government	961,489	948,228	871,437
Protection services	1,280,031	1,288,925	1,238,212
Transportation services	2,002,346	2,325,208	1,966,454
Environmental services	1,246,698	1,199,443	1,262,520
Health services	30,696	52,206	48,353
Recreation and cultural services	951,228	714,658	787,156
Planning and development	144,545	189,314	155,734
<b>TOTAL EXPENSES</b>	<b>6,617,033</b>	<b>6,717,982</b>	<b>6,329,866</b>
<b>ANNUAL SURPLUS</b>	<b><u>1,494,980</u></b>	<b>3,169,310</b>	<b>505,885</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>33,633,166</b>	<b>33,127,281</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>36,802,476</b>	<b>33,633,166</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

For the Year Ended December 31, 2021

	Budget 2021 \$ (Unaudited)	Actual 2021 \$	Actual 2020 \$
<b>ANNUAL SURPLUS</b>	1,494,980	3,169,310	505,885
Amortization of tangible capital assets	1,496,964	1,461,612	1,496,964
Purchase of tangible capital assets	(4,883,911)	(4,476,524)	(1,158,217)
Loss on disposal of tangible capital assets	-	297,021	17,747
Proceeds on sale of tangible capital assets	-	-	25,321
Change in inventory held for use	-	-	11,111
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	(1,891,967)	451,419	898,811
<b>NET FINANCIAL ASSETS - beginning of year</b>	2,234,183	2,234,183	1,335,372
<b>NET FINANCIAL ASSETS - end of year</b>	342,216	2,685,602	2,234,183

The accompanying notes are an integral part of these financial statements



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2021

	2021	2020
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus	3,169,310	505,885
Items not involving cash		
Amortization of tangible capital assets	1,461,612	1,496,964
Loss on disposal of tangible capital assets	297,021	17,747
Change in landfill closure and post-closure liability	(23,000)	60,017
Change in non-cash assets and liabilities		
Trade and other receivable	(2,266,681)	(117,791)
Taxes receivable	152,116	(103,250)
Assets held for resale	447	(10,673)
Inventory held for use	-	11,111
Accounts payable and accrued liabilities	1,152,763	88,990
Deferred revenue - obligatory reserve funds	136,682	78,742
Deferred revenue - other	(76,531)	81,531
<b>Net change in cash from operating activities</b>	<b>4,003,739</b>	<b>2,109,273</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(4,476,524)	(1,158,217)
Proceeds on disposal of tangible capital assets	-	25,321
<b>Net change in cash from capital activities</b>	<b>(4,476,524)</b>	<b>(1,132,896)</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	(50,000)	(50,000)
Redemption of investments	50,000	50,000
<b>Net change in cash from investing activities</b>	<b>-</b>	<b>-</b>
<b>FINANCING ACTIVITIES</b>		
Debt principal repayments	(57,143)	(57,143)
<b>NET CHANGE IN CASH</b>	<b>(529,928)</b>	<b>919,234</b>
<b>CASH - beginning of year</b>	<b>5,841,417</b>	<b>4,922,183</b>
<b>CASH - end of year</b>	<b>5,311,489</b>	<b>5,841,417</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2021

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The Township of Asphodel-Norwood is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

### 1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity.

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned and controlled by the Township. These consolidated financial statements include:

- Asphodel-Norwood Public Library Board
- Asphodel-Norwood Cemeteries Board

All interfund assets and liabilities and revenues and expenses are eliminated.

(b) Trust funds

Trust funds and their related operations administered by the Township are not included in these consolidated financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	15 to 30 years
Buildings	10 to 75 years
Machinery and equipment	7 to 40 years
Vehicles	6 to 25 years
Roads and culverts	10 to 40 years
Water and sewer	5 to 75 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2021

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### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

#### (d) Recognition of Revenues and Expenses

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

##### Taxation

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) and in accordance with the provisions of the Municipal Act, 2001. The Township's Council establishes the tax rates annually, incorporating amounts to be raised for local services, and amounts the Township is required to collect on behalf of the County and School Boards. From time to time property assessments are adjusted by MPAC through the reconsideration process or by the Assessment Review Board through the appeal process. Additional assessments, referred to as supplementary and omitted assessment can also be issued by MPAC in accordance with the Assessment Act. These adjustments and additional assessments are reported in the financial statements when amounts can be reasonably determined.

The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

##### Government funding and other grants

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

##### Other revenue

User charges are recognized as revenue in the year the goods and services are provided, with the exception of building permits that are recognized when the permits are issued.

Investment income is recorded when earned.

Federal gas tax, development charges and parkland fees are recognized in the period in which the related expenditures are recorded.

#### (e) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the Township because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Township unless they are sold.

#### (f) Reserves and reserve funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
 For the Year Ended December 31, 2021

**1. SIGNIFICANT ACCOUNTING POLICIES, continued**

(g) Deferred revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(h) Use of estimates

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Township's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements or changes in such estimates in future periods could be significant. The Township's significant estimates include:

- The amounts recorded for landfill closure and post-closure care depend on estimates of usage, remaining life and capacity. The provision for future closure and post-closure costs also depends on estimates of such costs; and
- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(i) Assets held for resale

Inventories of cemetery lots are reflected at a nominal value and this cost is allocated to cost of sales on a lot-by-lot basis in a manner expected to reduce the carrying value to nil when all of the lots have been sold.

Inventories of niches in the cemetery are reflected at the lower of cost or net realizable value and this cost is allocated to cost of sales on a unit-by-unit basis in a manner expected to reduce the carrying value to nil when all of the niches have been sold.

Inventories of canteen and lounge merchandise at the arena are reflected at the lower of cost or net realizable value on a first-in-first-out basis.

**2. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF PETERBOROUGH**

During 2021, requisitions were made by the County of Peterborough and School Boards requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	School Boards \$	County \$
Property taxes	960,860	1,849,718
Taxation from other governments	5,343	10,786
<b>Amounts requisitioned and remitted</b>	<b>966,203</b>	<b>1,860,504</b>

These amounts have not been included in the Consolidated Statement of Operations and Accumulated Surplus.



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2021

### 3. CASH

Cash consists of the following:

	2021	2020
	\$	\$
Unrestricted	4,713,074	5,245,688
Restricted	598,415	595,729
	5,311,489	5,841,417

### 4. INVESTMENTS

Investments, recorded at cost, consist of Guaranteed Investment Certificates as follows:

	2021	2020
	\$	\$
Maturing January 4, 2022 with interest at 0.15%	10,000	-
Maturing January 7, 2022 with interest at 0.15%	15,000	-
Maturing April 8, 2022 with interest at 0.15%	25,000	-
Maturing January 4, 2021 with interest at 1.45%	-	10,000
Maturing January 7, 2021 with interest at 1.45%	-	15,000
Maturing April 8, 2021 with interest at 1.00%	-	25,000
	50,000	50,000

### 5. ASSETS HELD FOR RESALE

Assets held for resale consist of the following:

	2021	2020
	\$	\$
Cemetery lots	1,470	1,480
Niches at the cemetery	2,620	3,057
Canteen and lounge	27,971	27,971
	32,061	32,508

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2021

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### 6. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

The estimated liability for landfill closure and post-closure costs for the Asphodel and Norwood landfill sites is \$1,011,700 (2020 - \$1,034,700). The closure costs include final cover, vegetation and additional monitoring wells. Post-closure costs include monitoring, maintenance of control systems and consulting fees for 25 years after the site is closed. The Asphodel landfill site closed in 2010. The Township has a landfill reserve totaling \$376,956 (2020 - \$364,956) and the remaining landfill closure and post-closure liability will be funded from taxation. There are no specific assets designated for settling this liability.

During 2021 the Norwood solid waste landfill site reached its total capacity. No closure costs were incurred during 2021. Total discounted future cashflows for closure and post-closure cost is estimated at \$1,011,664 (2020 - \$1,039,299) as at December 31, 2021. The liability is calculated using a discount factor of 2.85% and inflation rate of 3.00%.

### 7. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Township are summarized below:

	2021	2020
	\$	\$
Parkland	81,250	80,886
Development charges	940,280	811,907
Federal gas tax	119,017	111,072
	1,140,547	1,003,865

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# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021

## 7. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS, continued

The continuity of deferred revenue - obligatory reserve funds is as follows:

	2021	2020
	\$	\$
Balance - beginning of year	1,003,865	925,123
Add amounts received:		
Federal gas tax received	255,596	124,652
Development charges received	809,369	275,022
Interest	3,864	5,318
	1,068,829	404,992
Less transfer to operations:		
Federal gas tax earned	249,572	42,944
Development charges earned	682,575	283,306
	932,147	326,250
Balance - end of year	1,140,547	1,003,865

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2021

### 8. DEFERRED REVENUE - OTHER

Included in deferred revenue - other are the following amounts:

	2021	2020
	\$	\$
Province of Ontario - Cannabis funding	20,000	15,000
Province of Ontario - Safe restart funding	-	81,531
Other	21	21
	20,021	96,552

The continuity of deferred revenue - other is as follows:

	2021	2020
	\$	\$
Balance - beginning of year	96,552	15,021
Province of Ontario - Cannabis Funding	5,000	-
Province of Ontario - Safe restart funding	-	81,531
	5,000	81,531
Less transfer to operations:		
Province of Ontario - Safe restart funding	81,531	-
Balance - end of year	20,021	96,552



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021

## 9. LONG TERM DEBT

- (a) The balance of long term debt reported on the Consolidated Statement of Financial Position is made up of the following:

	2021	2020
	\$	\$
OSIFA loan repayable in semi-annual installments of \$28,571 plus interest at 4.9%, due June 2045	1,342,857	1,400,000

- (b) The long term debt in (a) issued in the name of the Township has been approved by by-law. The annual principal and interest payments required to service this liability is within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.

- (c) Interest paid during the year on long term debt amounted to \$67,898 (2020 - \$70,894).

- (d) The long term debt reported in (a) of this note is repayable as follows:

	Principal \$	Interest \$	Total \$
2022	57,143	65,098	122,241
2023	57,143	62,298	119,441
2024	57,143	59,832	116,975
2025	57,143	56,545	113,688
2026	57,143	53,898	111,041
	285,715	297,671	583,386
2027 and subsequent years	1,057,142	492,485	1,549,627
	1,342,857	790,156	2,133,013

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021

## 10. TANGIBLE CAPITAL ASSETS

The net book value of the Township's tangible capital assets are:

	2021	2020
	\$	\$
General		
Land	849,105	840,677
Land improvements	697,444	640,546
Buildings	8,181,683	8,079,500
Machinery and equipment	1,813,786	1,801,505
Vehicles	831,901	938,414
Infrastructure		
Roads and culverts	12,178,503	10,631,895
Water and sewer	8,352,861	8,289,008
	32,905,283	31,221,545
Assets under construction	1,211,591	177,438
	34,116,874	31,398,983

For additional information, see the Consolidated Schedule of Tangible Capital Assets.

During the year there were no write-downs of assets (2020 - \$Nil) and no interest capitalized (2020 - \$Nil).

The allocation of tangible capital assets by segment are as follows:

	2021	2020
	\$	\$
General government	935,343	744,444
Protection services	762,823	798,717
Transportation services	15,255,197	13,436,095
Environmental services	12,620,872	11,977,801
Health services	231,369	225,576
Recreation and cultural services	4,311,270	4,216,350
	34,116,874	31,398,983

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021

## 11. ACCUMULATED SURPLUS

(a) Accumulated surplus consists of the following:

	2021	2020
	\$	\$
<b>Surplus/(Deficit)</b>		
Township	4,376	-
Landfill closure and post-closure liability	(1,011,700)	(1,034,700)
Cemetery board	92,929	87,312
	(914,395)	(947,388)
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	34,116,874	31,398,983
Long term debt	(1,342,857)	(1,400,000)
Unfunded capital (note 11 (b))	(700,041)	(753,230)
	32,073,976	29,245,753
<b>Surplus</b>	31,159,581	28,298,365
<b>Reserves</b>		
Working funds	1,252,045	1,212,068
General government	343,903	482,034
Recreation Facilities	307,331	362,596
Planning and Development	-	5,841
Waste collection and disposal (note 11 (c))	399,944	387,944
Fire	299,499	215,899
Transportation (note 11 (d))	1,125,310	1,105,474
Fire hydrants	2,925	2,925
Emergency measures	1,854	1,854
Police	111,197	111,197
Water and sewer (note 11 (e))	1,164,087	1,038,935
Furnace replacement	16,830	16,830
Libraries	54,470	51,002
Building department	562,014	338,825
<b>Total Reserves</b>	5,641,409	5,333,424
<b>Reserve Funds</b>		
Library	1,486	1,377
	36,802,476	33,633,166

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021

## 11. ACCUMULATED SURPLUS, continued

(b) Unfunded capital projects will be funded from future property taxation and user fees. Unfunded capital projects consist of the following:

	2021	2020
	\$	\$
Norwood water system	(700,041)	(750,043)
Fire vehicle	-	(3,187)
	<b>(700,041)</b>	<b>(753,230)</b>

(c) Waste collection and disposal reserves consist of:

	2021	2020
	\$	\$
Garbage collection contract	4,000	4,000
Landfill site	376,956	364,956
Landfill equipment	18,988	18,988
	<b>399,944</b>	<b>387,944</b>

(d) Transportation reserves consist of:

	2021	2020
	\$	\$
Roads	1,100,633	1,080,797
Pit rehabilitation	24,677	24,677
	<b>1,125,310</b>	<b>1,105,474</b>

(e) Water and sewer reserves consist of:

	2021	2020
	\$	\$
Water	751,337	572,863
Trentview water	70,200	63,292
Sewer	342,550	402,780
	<b>1,164,087</b>	<b>1,038,935</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS For the Year Ended December 31, 2021

### 12. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2021 \$ (Unaudited)	Actual 2021 \$	Actual 2020 \$
Salaries and benefits	2,222,593	2,215,628	2,062,909
Interest charges	67,898	67,898	70,894
Materials	1,944,707	1,790,472	1,687,302
Contracted services	859,934	836,096	945,836
Rents and financial	4,700	14,392	11,288
External transfers	50,237	34,863	36,926
Amortization	1,496,964	1,461,612	1,496,964
Loss/(gain) on disposal of tangible capital assets	(30,000)	297,021	17,747
	6,617,033	6,717,982	6,329,866

### 13. BUDGET FIGURES

The budget, approved by the Township, for 2021 is reflected on the Consolidated Statement of Operations and Accumulated Surplus and the Consolidated Statement of Change in Net Financial Assets. The budget established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

### 14. CREDIT FACILITY AGREEMENT

The Township has a revolving credit facility agreement with its main financial institution. The amount available at any time is limited to \$2,000,000 via Royal Bank prime based demand loans, bankers acceptances or flex financing. Any balance borrowed will accrue interest at the bank's prime lending rate less 0.25% per annum. Council authorized the temporary borrowing limit by By-law 2021-08. At December 31, 2021 there was no balance outstanding (2020 - \$Nil).

### 15. PENSION AGREEMENTS

Certain employees of the Township are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan.

The Actuarial Opinion contained in the 2021 Annual Report disclosed total actuarial liabilities of \$120,796 million in respect of benefits accrued for service with actuarial assets of \$117,665 million indicating an actuarial deficit of \$3,131 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit.

The Township's required contributions to OMERS in 2021 were \$130,880 (2020 - \$126,304).

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31, 2021

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### 16. TRUST FUNDS

Trust funds administered by the Township amounting to \$218,600 (2020 - \$199,771) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or operations.

### 17. CONTINGENT LIABILITIES

The Township, in the course of its operations, is often named in lawsuits the outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

### 18. SEGMENTED INFORMATION

The Township of Asphodel-Norwood is a municipal government organization that provides a range of services to its residents. Township services are reported by function and their activities are separately disclosed in the segmented information.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes and certain unconditional government transfers are apportioned based on each segment's net requirements.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

#### **General Government**

General government consists of the activities of Council and general financial and administrative management of the Township and its programs and services.

#### **Protection Services**

Protection services include police, fire, conservation authority and protective inspection and control.

#### **Transportation Services**

The activities of the transportation function include construction and maintenance of the Township's roads and bridges, winter control and street lighting.

#### **Water and Sewer**

This function is responsible for providing sanitary sewer and waterworks services to certain areas of the Township.

#### **Other Environmental Services**

This function is responsible for providing waste collection and waste disposal services to ratepayers.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

TO THE CONSOLIDATED FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021

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## 18. SEGMENTED INFORMATION, continued

### Health Services

The health services function consists of the activities of contract services for local medical care and the operation of the Township's cemetery.

### Recreation and Cultural Services

The recreation and cultural services function provides indoor and outdoor recreational facilities and library services.

### Planning and Development

The planning and development services function manages commercial, industrial and residential development within the Township.

## 19. UNCERTAINTY CAUSED BY COVID-19

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Township's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Township's operations cannot be reliably estimated at this time.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

For the Year Ended December 31, 2021

	General					Infrastructure		Assets Under Construction \$	Totals \$
	Land \$	Land Improvements \$	Buildings \$	Machinery and Equipment \$	Vehicles \$	Roads and Culverts \$	Water and Sewer \$		
<b>COST</b>									
Balance, beginning of year	840,677	1,164,644	10,644,846	3,682,501	2,187,439	23,042,115	12,550,108	177,438	54,289,768
Add: additions during the year	8,428	108,399	238,356	171,924	-	2,528,785	377,987	1,042,645	4,476,524
Less: disposals during the year	-	-	-	123,609	-	720,700	35,104	-	879,413
Internal transfers	-	8,492	-	-	-	-	-	(8,492)	-
<b>Balance, end of year</b>	<b>849,105</b>	<b>1,281,535</b>	<b>10,883,202</b>	<b>3,730,816</b>	<b>2,187,439</b>	<b>24,850,200</b>	<b>12,892,991</b>	<b>1,211,591</b>	<b>57,886,879</b>
<b>ACCUMULATED AMORTIZATION</b>									
Balance, beginning of year	-	524,098	2,565,346	1,880,996	1,249,025	12,410,220	4,261,100	-	22,890,785
Add: additions during the year	-	59,993	136,173	147,822	106,513	717,704	293,407	-	1,461,612
Less: disposals during the year	-	-	-	111,788	-	456,227	14,377	-	582,392
<b>Balance, end of year</b>	<b>-</b>	<b>584,091</b>	<b>2,701,519</b>	<b>1,917,030</b>	<b>1,355,538</b>	<b>12,671,697</b>	<b>4,540,130</b>	<b>-</b>	<b>23,770,005</b>
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>849,105</b>	<b>697,444</b>	<b>8,181,683</b>	<b>1,813,786</b>	<b>831,901</b>	<b>12,178,503</b>	<b>8,352,861</b>	<b>1,211,591</b>	<b>34,116,874</b>



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2021

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
<b>Revenues</b>									
Property taxation	1,009,354	941,100	868,096	-	132,832	41,284	564,161	97,180	3,654,007
User charges	54,723	386,108	45,577	1,153,077	131,841	21,714	119,972	21,895	1,934,907
Government transfers - operating	891,549	75,399	1,152,900	-	-	-	34,172	-	2,154,020
Government transfers - capital	-	-	783,242	-	-	-	-	-	783,242
Other municipalities	-	7,546	-	-	-	-	-	-	7,546
Penalties and interest on taxes	68,476	-	-	-	-	-	-	-	68,476
Investment income	61,998	-	-	-	-	-	-	-	61,998
Donations	1,815	-	-	-	-	-	-	-	1,815
Other grants	4,839	-	161,751	122,544	-	-	-	-	289,134
Developer contributions earned	-	-	-	-	-	-	682,575	-	682,575
Federal gas tax earned	-	-	249,572	-	-	-	-	-	249,572
<b>Total revenues</b>	<b>2,092,754</b>	<b>1,410,153</b>	<b>3,261,138</b>	<b>1,275,621</b>	<b>264,673</b>	<b>62,998</b>	<b>1,400,880</b>	<b>119,075</b>	<b>9,887,292</b>
<b>Expenses</b>									
Salaries and benefits	597,970	321,498	660,854	250,196	26,818	5,915	282,891	69,486	2,215,628
Interest charges	-	-	-	67,898	-	-	-	-	67,898
Materials	316,856	187,538	538,354	325,714	39,526	2,303	260,353	119,828	1,790,472
Contracted services	-	682,921	-	12,569	90,973	37,620	12,013	-	836,096
Rents and financial	13,929	-	-	-	-	-	463	-	14,392
External transfers	1,500	33,363	-	-	-	-	-	-	34,863
Amortization	17,973	63,605	849,706	350,741	14,281	6,368	158,938	-	1,461,612
Loss (gain) on disposal of tangible capital assets	-	-	276,294	20,727	-	-	-	-	297,021
<b>Total expenses</b>	<b>948,228</b>	<b>1,288,925</b>	<b>2,325,208</b>	<b>1,027,845</b>	<b>171,598</b>	<b>52,206</b>	<b>714,658</b>	<b>189,314</b>	<b>6,717,982</b>
<b>Net surplus/(deficit)</b>	<b>1,144,526</b>	<b>121,228</b>	<b>935,930</b>	<b>247,776</b>	<b>93,075</b>	<b>10,792</b>	<b>686,222</b>	<b>(70,239)</b>	<b>3,169,310</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2020

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
<b>Revenues</b>									
Property taxation	966,221	900,884	831,000	-	127,156	39,520	540,053	93,027	3,497,861
User charges	339,053	6,825	27,411	1,099,642	134,801	8,101	186,792	56,426	1,859,051
Government transfers - operating	817,643	8,888	-	-	-	-	21,853	-	848,384
Government transfers - capital	-	-	171,313	-	-	-	-	-	171,313
Other municipalities	-	9,551	-	-	-	-	-	-	9,551
Penalties and interest on taxes	35,561	-	-	-	-	-	-	-	35,561
Investment income	58,915	-	-	-	-	-	-	-	58,915
Donations	6,087	-	-	-	-	-	-	-	6,087
Other grants	22,231	-	-	547	-	-	-	-	22,778
Developer contributions earned	-	-	-	-	-	-	283,306	-	283,306
Federal gas tax earned	-	-	42,944	-	-	-	-	-	42,944
<b>Total revenues</b>	<b>2,245,711</b>	<b>926,148</b>	<b>1,072,668</b>	<b>1,100,189</b>	<b>261,957</b>	<b>47,621</b>	<b>1,032,004</b>	<b>149,453</b>	<b>6,835,751</b>
<b>Expenses</b>									
Salaries and benefits	573,208	291,245	600,811	196,510	25,051	6,125	314,275	55,684	2,062,909
Interest charges	-	-	-	70,894	-	-	-	-	70,894
Materials	271,765	173,527	514,276	294,875	39,522	2,399	290,888	100,050	1,687,302
Contracted services	-	668,457	-	64,055	165,755	34,133	13,436	-	945,836
Rents and financial	6,897	500	805	3	-	-	3,083	-	11,288
External transfers	1,700	35,226	-	-	-	-	-	-	36,926
Amortization	17,867	69,257	875,883	350,130	14,281	5,696	163,850	-	1,496,964
Loss (gain) on disposal of tangible capital assets	-	-	(25,321)	41,444	-	-	1,624	-	17,747
<b>Total expenses</b>	<b>871,437</b>	<b>1,238,212</b>	<b>1,966,454</b>	<b>1,017,911</b>	<b>244,609</b>	<b>48,353</b>	<b>787,156</b>	<b>155,734</b>	<b>6,329,866</b>
<b>Net surplus/(deficit)</b>	<b>1,374,274</b>	<b>(312,064)</b>	<b>(893,786)</b>	<b>82,278</b>	<b>17,348</b>	<b>(732)</b>	<b>244,848</b>	<b>(6,281)</b>	<b>505,885</b>

**INDEPENDENT AUDITOR'S REPORT****To the Members of Council, Inhabitants and Ratepayers  
of the Corporation of the Township of Asphodel-  
Norwood****T: (705) 742-3418  
F: (705) 742-9775****[www.bakertilly.ca](http://www.bakertilly.ca)***Opinion*

We have audited the financial statements of the Trust Funds of the Corporation of the Township of Asphodel-Norwood (the Trust Funds), which comprise the statement of financial position as at December 31, 2021, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Trust Funds as at December 31, 2021, and the continuity of the Trust Funds for the year then ended in accordance with Canadian Public Sector Accounting Standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Funds' financial reporting process.

*Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise

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professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Funds' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
March 14, 2023

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TRUST FUNDS STATEMENT OF FINANCIAL POSITION At December 31, 2021

	Community Recognition Award \$	Perpetual Care \$	Ontario Home Renewal Program \$	2021 Total \$	2020 Total \$
<b>FINANCIAL ASSETS</b>					
Cash	12,845	1,903	7,730	22,478	20,510
Investments (note 2)	-	203,452	-	203,452	186,591
Loan receivable	-	400	-	400	400
	12,845	205,755	7,730	226,330	207,501
<b>LIABILITIES AND FUND BALANCES</b>					
<b>LIABILITIES</b>					
Due to Province	-	-	6,180	6,180	6,180
Due to Township	-	-	1,550	1,550	1,550
	-	-	7,730	7,730	7,730
<b>FUND BALANCES</b>	12,845	205,755	-	218,600	199,771
	12,845	205,755	7,730	226,330	207,501

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**



**TRUST FUNDS  
STATEMENT OF CONTINUITY  
For the Year Ended December 31, 2021**

	Community Recognition Award \$	Perpetual Care \$	Ontario Home Renewal Program \$	2021 Total \$	2020 Total \$
<b>BALANCES - beginning of year</b>	12,762	187,009	-	199,771	194,456
<b>RECEIPTS</b>					
Interest earned	83	5,681	-	5,764	5,504
Capital gains	-	13,019	-	13,019	23
Perpetual care	-	2,995	-	2,995	5,240
	83	21,695	-	21,778	10,767
<b>EXPENSES</b>					
Transfers to cemetery operations	-	1,798	-	1,798	3,918
Trustee fees	-	1,151	-	1,151	1,534
	-	2,949	-	2,949	5,452
<b>BALANCES - end of year</b>	12,845	205,755	-	218,600	199,771

*The accompanying notes are an integral part of these financial statements*



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

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### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook.

(a) Basis of accounting

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Township's best information and judgment. Actual results could differ from these estimates.

### 2. INVESTMENTS

The investments consist of:

	Market Value \$	2021 Cost \$	2020 Cost \$
Scotiast - Bond Common Trust Fund	-	203,452	186,591
GFP - Foyston Care & Maintenance Income Fund	211,929	203,452	-
	211,929	406,904	186,591

### 3. ONTARIO HOME RENEWAL PROGRAM LOANS

The Ontario Home Renewal Program was established by the Ontario Ministry of Housing to provide grants for municipalities to make loans to assist owner occupants to repair, rehabilitate and improve their homes to local property standards. Individual loans are limited to \$7,500 of which the maximum forgivable is \$4,000. Loan forgiveness is earned and recorded at a rate of up to \$600 per year of continued ownership and occupancy. In the event of the sale or lease of the home or in the event of the homeowner ceasing to occupy the home, the balances of the repayable loan and the unearned forgivable loan immediately become due and payable by the homeowner.

Ontario Home Renewal Program loans receivable at December 31, 2021 are comprised of repayable loans of \$Nil (2020 - \$1,854).

The Province of Ontario cancelled the Ontario Home Renewal Program as of July 16, 1993. As of that date, no new loans are to be issued and surplus funds are to be returned to the Province annually.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## TRUST FUNDS NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

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### 4. CARE AND MAINTENANCE FUNDS

The figures reported for the cemetery care and maintenance funds represent the trust fund activities for the Asphodel-Norwood cemetery.

The Care and Maintenance Funds administered by the Township are funded by the sale of cemetery plots, monuments, markers and niches. These funds are invested and earnings derived there from are used to perform care and maintenance for the Township's cemeteries. The operations and investments of the Fund are undertaken by the Township in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

The Board is required to contribute the greater of \$260 or 40% of internment rights sales, the greater of \$100 or 15% of sale of niches, \$100 of monument sales and \$50 of marker sales to the trust. The income earned by the trust net of the trustee's management fee, is paid to the Board. Scotiatrust is the trustee.

### 5. COMMUNITY RECOGNITION

An investment was made by a Township resident in trust to fund the creation of the Community Recognition Award in the name of the Township of Asphodel-Norwood. Interest earned each year is to be used to pay for advertising and the presented award. If no amounts are awarded for three consecutive years, the investment will be returned to the donor.



**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2021**

**INDEPENDENT AUDITOR'S REPORT****To the Members of the Asphodel-Norwood Public Library Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood****T: (705) 742-3418**  
**F: (705) 742-9775****[www.bakertilly.ca](http://www.bakertilly.ca)***Qualified Opinion*

We have audited the financial statements of the Asphodel-Norwood Public Library Board of the Corporation of the Township of Asphodel-Norwood (the Board), which comprise the statement of financial position as at December 31, 2021, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

*Basis for Qualified Opinion*

In common with many Public Library Boards, the Board derives revenue from user fees, fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Board. Therefore, we were not able to determine whether any adjustments might be necessary to user fees, fundraising and donations revenue, annual surplus/(deficit), assets and accumulated surplus.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
March 14, 2023

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD STATEMENT OF FINANCIAL POSITION At December 31, 2021

	2021	2020
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	24,532	24,423
Due from Township (note 4)	31,424	27,956
<b>NET FINANCIAL ASSETS</b>	55,956	52,379
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 2)	49,132	52,750
<b>ACCUMULATED SURPLUS (note 3)</b>	105,088	105,129

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2021

	Budget 2021 \$ (Unaudited)	Actual 2021 \$	Actual 2020 \$
<b>REVENUES</b>			
Province of Ontario	8,593	8,593	8,593
Other grants	900	4,840	7,921
Contribution from Township (note 4)	144,117	144,127	147,127
Donations and fundraising	1,400	1,815	407
Interest	-	109	215
User fees	3,700	2,490	1,751
<b>TOTAL REVENUES</b>	<b>158,710</b>	<b>161,974</b>	<b>166,014</b>
<b>EXPENSES</b>			
Salaries and benefits	104,890	102,237	102,535
Utilities	10,400	9,173	9,467
Supplies and programs	26,650	25,961	17,624
Insurance	1,100	1,100	1,100
Repairs and maintenance	5,570	10,198	11,148
Fundraising	100	-	115
Amortization	13,909	13,346	13,909
<b>TOTAL EXPENSES</b>	<b>162,619</b>	<b>162,015</b>	<b>155,898</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b><u>(3,909)</u></b>	<b>(41)</b>	<b>10,116</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>		<b>105,129</b>	<b>95,013</b>
<b>ACCUMULATED SURPLUS - end of year</b>		<b>105,088</b>	<b>105,129</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD STATEMENT OF CHANGE IN NET FINANCIAL ASSETS For the Year Ended December 31, 2021

	Budget 2021 \$ (Unaudited)	Actual 2021 \$	Actual 2020 \$
<b>ANNUAL SURPLUS/(DEFICIT)</b>	(3,909)	(41)	10,116
Amortization of tangible capital assets	14,119	13,346	13,909
Acquisition of tangible capital assets	(11,000)	(9,728)	(8,467)
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	(790)	3,577	15,558
<b>NET FINANCIAL ASSETS - beginning of year</b>	52,379	52,379	36,821
<b>NET FINANCIAL ASSETS - end of year</b>	51,589	55,956	52,379

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD

### STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2021

	2021	2020
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus/(deficit)	(41)	10,116
Items not involving cash		
Amortization of tangible capital assets	13,346	13,909
Change in non-cash assets and liabilities		
Due from Township	(3,468)	(15,343)
<b>Net change in cash from operating activities</b>	<b>9,837</b>	<b>8,682</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(9,728)	(8,467)
<b>NET CHANGE IN CASH</b>	<b>109</b>	<b>215</b>
<b>CASH - beginning of year</b>	<b>24,423</b>	<b>24,208</b>
<b>CASH - end of year</b>	<b>24,532</b>	<b>24,423</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

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### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding and other grants are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

User fees are recognized as revenue in the year the goods and services are provided.

Donations and fundraising revenue is recognized when the amounts are received.

(b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Books and periodicals	7 years
Furniture and computers	5 to 10 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Deferred revenue

Deferred revenue represents grants which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

(f) Reserves and reserve funds

Certain amounts, as approved by the Board, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(g) Inter-entity transactions

The Asphodel-Norwood Public Library Board is a Board of the Township of Asphodel-Norwood and is consolidated with the Township's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Township.

### 2. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Books and Periodicals \$	Furniture \$	Computers \$	2021 Totals \$	2020 Totals \$
<b>COST</b>					
Balance, beginning of year	78,537	14,143	3,562	96,242	100,185
Add: additions during the year	9,728	-	-	9,728	8,467
Less: disposals during the year	12,123	-	-	12,123	12,410
Balance, end of year	76,142	14,143	3,562	93,847	96,242
<b>ACCUMULATED AMORTIZATION</b>					
Balance, beginning of year	38,434	4,040	1,018	43,492	41,993
Add: additions during the year	13,346	-	-	13,346	13,909
Less: disposals during the year	12,123	-	-	12,123	12,410
Balance, end of year	39,657	4,040	1,018	44,715	43,492
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>36,485</b>	<b>10,103</b>	<b>2,544</b>	<b>49,132</b>	<b>52,750</b>

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

### 3. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2021	2020
	\$	\$
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	49,132	52,750
<b>Surplus</b>	49,132	52,750
<b>Reserve</b>		
General	54,470	51,002
<b>Reserve Fund</b>		
General	1,486	1,377
	105,088	105,129

### 4. INTER-ENTITY TRANSACTIONS

During the year, the Board entered into transactions with the Township of Asphodel-Norwood.

As part of the budgeting process, the Township approves a contribution to the Board which is identified on the Statement of Operations and Accumulated Surplus.

Details of the inter-entity expense transactions are as follows:

	2021	2020
	\$	\$
Allocated costs:		
Audit	1,000	1,000
Insurance	1,100	1,100
	2,100	2,100
Unallocated costs:		
Bag tags	-	1,750

In addition, the following services are provided to the Board by the Township at no cost:

- Accounting and administrative services
- Rental of buildings
- Water and sewer costs

All balances with the Township of Asphodel-Norwood have been identified on the Statement of Financial Position. Due from balances are unsecured, without interest and have no terms of repayment.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD

### NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2021

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#### 5. BUDGET FIGURES

The operating budget, approved by the Board, for 2021 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

#### 6. UNCERTAINTY CAUSED BY COVID-19

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Board's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Board's operations cannot be reliably estimated at this time.

**CORPORATION OF THE TOWNSHIP OF  
ASPHODEL-NORWOOD**

**ASPHODEL-NORWOOD CEMETERIES BOARD**

**FINANCIAL STATEMENTS**

**DECEMBER 31, 2021**

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of the Asphodel-Norwood Cemeteries Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood**

#### *Opinion*

We have audited the financial statements of the Asphodel-Norwood Cemeteries Board of the Corporation of the Township of Asphodel-Norwood (the Board), which comprise the statement of financial position as at December 31, 2021, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
March 14, 2023

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF FINANCIAL POSITION At December 31, 2021

	2021	2020
	\$	\$
<b>FINANCIAL ASSETS</b>		
Cash	41,846	33,280
Investments (note 2)	50,000	50,000
Accrued interest receivable	59	505
Inventories (note 3)	4,090	4,537
<b>TOTAL FINANCIAL ASSETS</b>	<b>95,995</b>	<b>88,322</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	886	610
Due to trust funds	2,180	400
<b>TOTAL LIABILITIES</b>	<b>3,066</b>	<b>1,010</b>
<b>NET FINANCIAL ASSETS</b>	<b>92,929</b>	<b>87,312</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (note 4)	6,782	7,027
<b>ACCUMULATED SURPLUS (note 5)</b>	<b>99,711</b>	<b>94,339</b>

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS For the Year Ended December 31, 2021

	Actual 2021 \$	Actual 2020 \$
<b>REVENUES</b>		
User charges		
Interment rights	4,200	840
Niches	986	986
Grave openings	13,404	3,856
Corner posts	1,935	180
Vault charges and other	1,189	2,239
Other		
Interest - perpetual care	3,738	3,918
- general	1,003	628
<b>TOTAL REVENUES</b>	<b>26,455</b>	<b>12,647</b>
<b>EXPENSES</b>		
Honorarium	5,915	6,125
Contract services	12,620	9,195
Cornerposts	339	226
Maintenance of grounds and equipment	209	1,041
Fees and sundry	404	354
Engraving costs - niches	904	339
Cost of sales - cemetery plots and niches	447	438
Amortization	245	645
<b>TOTAL EXPENSES</b>	<b>21,083</b>	<b>18,363</b>
<b>ANNUAL SURPLUS/(DEFICIT)</b>	<b>5,372</b>	<b>(5,716)</b>
<b>ACCUMULATED SURPLUS - beginning of year</b>	<b>94,339</b>	<b>100,055</b>
<b>ACCUMULATED SURPLUS - end of year</b>	<b>99,711</b>	<b>94,339</b>

The accompanying notes are an integral part of these financial statements



# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD STATEMENT OF CHANGE IN NET FINANCIAL ASSETS For the Year Ended December 31, 2021

	Actual 2021 \$	Actual 2020 \$
<b>ANNUAL SURPLUS/(DEFICIT)</b>	5,372	(5,716)
Amortization of tangible capital assets	245	645
<b>INCREASE/(DECREASE) IN NET FINANCIAL ASSETS</b>	5,617	(5,071)
<b>NET FINANCIAL ASSETS - beginning of year</b>	87,312	92,383
<b>NET FINANCIAL ASSETS - end of year</b>	92,929	87,312

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD

### STATEMENT OF CASH FLOWS

For the Year Ended December 31, 2021

	2021	2020
	\$	\$
<b>CASH PROVIDED BY (USED IN)</b>		
<b>OPERATING ACTIVITIES</b>		
Annual surplus/(deficit)	5,372	(5,716)
Items not involving cash		
Amortization of tangible capital assets	245	645
Change in non-cash assets and liabilities		
Accrued interest receivable	446	203
Inventories	447	438
Accounts payable and accrued liabilities	276	144
Due to trust funds	1,780	-
<b>Net change in cash from operating activities</b>	<b>8,566</b>	<b>(4,286)</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of investments	-	(50,000)
Redemption of investments	-	50,000
<b>Net change in cash from investing activities</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN CASH</b>	<b>8,566</b>	<b>(4,286)</b>
<b>CASH - beginning of year</b>	<b>33,280</b>	<b>37,566</b>
<b>CASH - end of year</b>	<b>41,846</b>	<b>33,280</b>

The accompanying notes are an integral part of these financial statements

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

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### 1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Investment income is recognized as revenue when earned.

User fees are recognized as revenue in the year the goods and services are provided.

The sale of interment rights and niches are recognized as revenue when the sale proceeds have been collected and the interment rights have been transferred.

Grave openings are recognized as revenue in the year the services are provided.

(b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Buildings	50 years
Roadways	50 years
Equipment	20 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD

### NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended December 31, 2021

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#### 1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Trust Funds

Trust funds and their related operations administered by the Board are not included in the financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(f) Inventories

Inventories are recorded at the lesser of cost and net realizable value. For the Board, this represents unsold cemetery plots and niches.

#### 2. INVESTMENTS

The investments are reported at cost which approximates fair market value due to their short term maturity dates. These investments are as follows:

	2021	2020
	\$	\$
Royal Bank G.I.C.'s		
Maturing January 4, 2021 with interest at 1.45%	-	10,000
Maturing January 7, 2021 with interest at 1.45%	-	15,000
Maturing April 8, 2021 with interest at 1.00%	-	25,000
	-	50,000

#### 3. INVENTORIES

Inventories consist of the following:

	2021	2020
	\$	\$
Plots - at cost	1,470	1,480
Niches - at cost	2,620	3,057
	4,090	4,537

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

### 4. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Land \$	Building \$	Equipment \$	Roadways \$	2021 Totals \$	2020 Totals \$
<b>COST</b>						
Balance, beginning of year	2,004	10,000	9,601	4,495	26,100	26,100
Balance, end of year	2,004	10,000	9,601	4,495	26,100	26,100
<b>ACCUMULATED AMORTIZATION</b>						
Balance, beginning of year	-	10,200	7,703	1,170	19,073	18,428
Add: additions during the year	-	(200)	355	90	245	645
Balance, end of year	-	10,000	8,058	1,260	19,318	19,073
<b>NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS</b>	<b>2,004</b>	<b>-</b>	<b>1,543</b>	<b>3,235</b>	<b>6,782</b>	<b>7,027</b>

### 5. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2021 \$	2020 \$
<b>Surplus</b>		
Operations	92,929	87,312
<b>Invested In Capital Assets</b>		
Tangible capital assets - net book value	6,782	7,027
	<b>99,711</b>	<b>94,339</b>

### 6. TRUST FUND

Trust funds administered by the Board amounting to \$205,755 (2020 - \$187,009) have not been included in the Statement of Financial Position nor have their operations been included in the Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Board for the benefit of others, they are not presented as part of the Board's financial position or operations.

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

## ASPHODEL-NORWOOD CEMETERIES BOARD NOTES TO THE FINANCIAL STATEMENTS For the Year Ended December 31, 2021

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### 7. UNCERTAINTY CAUSED BY COVID-19

On March 11, 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Board's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Board's operations cannot be reliably estimated at this time.

## **INDEPENDENT AUDITOR'S REPORT**

### **To the Members of the Asphodel-Norwood Cemeteries Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood**

#### *Opinion*

We have audited the financial statements of the Trust Fund of the Corporation of the Township of Asphodel-Norwood (the Trust Fund), which comprise the statement of financial position as at December 31, 2021, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Fund as at December 31, 2021, and the continuity of the Trust Fund for the year then ended in accordance with Canadian Public Sector Accounting Standards.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Fund in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Fund or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Fund's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*Baker Tilly KDN LLP*

Chartered Professional Accountants  
Licensed Public Accountants

Peterborough, Ontario  
March 14, 2023



**CORPORATION OF THE TOWNSHIP OF ASPHODEL-  
NORWOOD**



**PERPETUAL CARE CEMETERY BOARD TRUST FUNDS  
STATEMENT OF FINANCIAL POSITION  
At December 31, 2021**

	2021 Perpetual Care \$	2020 Perpetual Care \$
<b>FINANCIAL ASSETS</b>		
Cash	1,903	18
Due from operations	400	400
Investments held by Scotiatrust (note 2)	406,904	186,591
	<b>409,207</b>	<b>187,009</b>
<b>FUND BALANCE</b>	<b>205,755</b>	<b>187,009</b>

*The accompanying notes are an integral part of these financial statements*



**PERPETUAL CARE CEMETERY BOARD TRUST FUNDS  
STATEMENT OF CONTINUITY  
For the Year Ended December 31, 2021**

	2021 Perpetual Care \$	2020 Perpetual Care \$
<b>BALANCE - beginning of year</b>	187,009	181,746
<b>RECEIPTS</b>		
Investment income	5,681	5,475
Perpetual care fees	2,995	5,240
Capital gains	13,019	-
	21,695	10,715
<b>EXPENSES</b>		
Trustee fees	1,151	1,534
Transfers to operations	1,798	3,918
	2,949	5,452
<b>BALANCE - end of year</b>	205,755	187,009

*The accompanying notes are an integral part of these financial statements*

# CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD

**PERPETUAL CARE CEMETERY BOARD TRUST FUNDS  
NOTES TO THE FINANCIAL STATEMENTS  
For the Year Ended December 31, 2021**

**1. SIGNIFICANT ACCOUNTING POLICIES**

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Trust are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Investment income and capital gains are recognized as revenue when earned.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Board's best information and judgment. Actual results could differ from these estimates.

**2. INVESTMENTS HELD BY GFD**

The investments held in the trust by GFD at December 31 are as follows:

	2021	2020
	\$	\$
Scotiast - Bond Common Trust Fund - cost	203,452	186,591
Market Value	213,832	197,268

**3. CARE AND MAINTENANCE FUNDS**

The Care and Maintenance Funds administered by the Board are funded by the sale of cemetery plots, monuments, markers and niches. These funds are invested and earnings derived there from are used to perform care and maintenance for the Board's cemeteries. The operations and investments of the Fund are undertaken by the Board in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

The Board is required to contribute the greater of \$260 or 40% of internment rights sales, the greater of \$100 or 15% of sale of niches, \$100 of monument sales and \$50 of marker sales to the trust. The income earned by the trust net of the trustee's management fee, is paid to the Board. Scotiast is the trustee.

