

REQUEST FOR PROPOSAL NOTICE

RFP 2022-03 – Digitization and Efficiency Improvement Review **Closing February 28, 2022 @ 12:00 p.m. local time**

The Township of Asphodel-Norwood is seeking proposals from qualified Bidders for a review, research, and recommendation for digital solutions to assist the Township in eliminating inefficiencies and red tape for our residents, stakeholders, and development community. The digital approach will include finance, work order solutions, file management, permitting, inspections, planning applications/ approvals, and facility scheduling.

The objectives of this project are twofold:

- (1) Review current functions in detail to identify opportunities for efficiencies, and to improve and modernize business processes and service delivery; and
- (2) Make recommendations for digitization of services.

The Township's end goal is to have recommended solutions that will result in services becoming more efficient, modernized service delivery, while respecting legislative requirements and customer service excellence.

Suppliers interested in doing business with Asphodel-Norwood are invited to e-mail the contact below for a copy of the RFP package.

Questions may be submitted up to Wednesday, February 23, 2022 at 4:30 p.m.:

Melanie Hudson, Deputy Clerk
Township of Asphodel-Norwood
mhudson@antownship.ca