



**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2020

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**

CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2020

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CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD**For The Year Ended December 31, 2020****MANAGEMENT REPORT**

The accompanying consolidated financial statements of the Corporation of the Township of Asphodel-Norwood are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared by management in accordance with Canadian Public Sector Accounting Standards. Financial statements are not precise since they include certain amounts based on estimates and judgements. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Township maintains systems of internal accounting and administrative controls of high quality, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Township's assets are appropriately accounted for and adequately safeguarded.

The Township's Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving financial statements.

Council reviews and approves the Township's financial statements for issuance to the members of Council, inhabitants and ratepayers of the Corporation of the Township of Asphodel-Norwood. Council meets periodically with management, as well as the external auditor, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities and to review the financial statements and the independent auditor's report.

The consolidated financial statements have been audited by Baker Tilly KDN LLP in accordance with Canadian generally accepted auditing standards on behalf of the Township. Baker Tilly KDN LLP has full and free access to Council.



Mayor



CAO/Clerk/Treasurer

August 24, 2021

INDEPENDENT AUDITOR'S REPORT**To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Township of Asphodel-
Norwood****T: (705) 742-3418
F: (705) 742-9775****www.bakertilly.ca***Opinion*

We have audited the consolidated financial statements of the Corporation of the Township of Asphodel-Norwood and its local boards (the Township), which comprise the consolidated statement of financial position as at December 31, 2020, the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Township as at December 31, 2020, and the results of its consolidated operations and its consolidated cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the consolidated financial information of the entities or business activities within the Township to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 24, 2021

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**CONSOLIDATED STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020	2019
	\$	\$
FINANCIAL ASSETS		
Cash and temporary investments (note 3)	5,841,417	4,922,183
Short term investments (note 4)	50,000	50,000
Trade and other receivable (note 5)	679,290	561,499
Taxes receivable	494,086	390,836
Assets held for resale (note 6)	32,508	21,835
TOTAL FINANCIAL ASSETS	7,097,301	5,946,353
LIABILITIES		
Accounts payable and accrued liabilities	1,328,001	1,239,011
Deferred revenue - obligatory reserve funds (note 8)	1,003,865	925,123
Deferred revenue - other (note 9)	96,552	15,021
Long term debt (note 10)	1,400,000	1,457,143
Landfill closure and post-closure liability (note 7)	1,034,700	974,683
TOTAL LIABILITIES	4,863,118	4,610,981
NET FINANCIAL ASSETS	2,234,183	1,335,372
NON-FINANCIAL ASSETS		
Tangible capital assets (note 11)	31,398,983	31,780,798
Inventory held for use	-	11,111
TOTAL NON-FINANCIAL ASSETS	31,398,983	31,791,909
ACCUMULATED SURPLUS (note 12)	33,633,166	33,127,281

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
REVENUES			
Property taxation	3,398,491	3,497,861	3,259,917
User charges	1,805,718	1,863,272	1,859,779
Government of Canada	30,086	13,260	51,439
Province of Ontario	1,348,106	1,002,763	1,475,238
Other municipalities	8,000	9,551	9,600
Penalties and interest on taxes	50,000	35,561	57,311
Investment income	53,060	58,915	86,192
Donations	7,750	6,087	12,244
Other	5,900	22,231	32,602
Developer contributions earned	-	283,306	24,418
Federal gas tax earned	124,652	42,944	227,886
TOTAL REVENUES	6,831,763	6,835,751	7,096,626
EXPENSES			
General government	846,277	871,437	782,287
Protection services	1,274,233	1,238,212	1,217,590
Transportation services	2,118,125	1,966,454	1,999,924
Environmental services	1,211,416	1,262,520	1,254,562
Health services	30,498	48,353	53,313
Recreation and cultural services	997,599	787,156	913,857
Planning and development	169,271	155,734	144,053
TOTAL EXPENSES	6,647,419	6,329,866	6,365,586
ANNUAL SURPLUS	<u>184,344</u>	505,885	731,040
ACCUMULATED SURPLUS - beginning of year		33,127,281	32,396,241
ACCUMULATED SURPLUS - end of year		33,633,166	33,127,281

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
ANNUAL SURPLUS	184,344	505,885	731,040
Amortization of tangible capital assets	1,471,023	1,496,964	1,471,023
Purchase of tangible capital assets	(2,034,253)	(1,158,217)	(966,513)
Loss on disposal of tangible capital assets	-	17,747	67,253
Proceeds on sale of tangible capital assets	-	25,321	-
Change in inventory held for use	-	11,111	3,889
Change in land held for resale	-	-	258
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(378,886)	898,811	1,306,950
NET FINANCIAL ASSETS - beginning of year	1,335,372	1,335,372	28,422
NET FINANCIAL ASSETS - end of year	956,486	2,234,183	1,335,372

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**CONSOLIDATED STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020**

	2020	2019
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus	505,885	731,040
Items not involving cash		
Amortization of tangible capital assets	1,496,964	1,471,023
Loss on disposal of tangible capital assets	17,747	67,253
Change in landfill closure and post-closure liability	60,017	96,426
Change in non-cash assets and liabilities		
Trade and other receivable	(117,791)	118,817
Taxes receivable	(103,250)	(58,791)
Assets held for resale	(10,673)	(1,263)
Inventory held for use	11,111	3,889
Land held for resale	-	258
Accounts payable and accrued liabilities	88,990	175,799
Deferred revenue - obligatory reserve funds	78,742	296,400
Deferred revenue - other	81,531	(26,281)
Net change in cash from operating activities	2,109,273	2,874,570
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(1,158,217)	(966,513)
Proceeds on disposal of tangible capital assets	25,321	-
Net change in cash from capital activities	(1,132,896)	(966,513)
INVESTING ACTIVITIES		
Purchase of investments	(50,000)	(50,000)
Redemption of investments	50,000	50,000
Net change in cash from investing activities	-	-
FINANCING ACTIVITIES		
Debt principal repayments	(57,143)	(57,143)
NET CHANGE IN CASH	919,234	1,850,914
CASH - beginning of year	4,922,183	3,071,269
CASH - end of year	5,841,417	4,922,183

The accompanying notes are an integral part of these financial statements

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

The Township of Asphodel-Norwood is a lower tier municipality in the Province of Ontario, Canada. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

1. SIGNIFICANT ACCOUNTING POLICIES

These consolidated financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies are as follows:

(a) Reporting entity

These consolidated financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity.

The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the Township and which are owned and controlled by the Township. These consolidated financial statements include:

- Asphodel-Norwood Public Library Board
- Asphodel-Norwood Cemeteries Board

All interfund assets and liabilities and revenues and expenses are eliminated.

(b) Trust funds

Trust funds and their related operations administered by the Township are not included in these consolidated financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Land improvements	15 to 30 years
Buildings	10 to 75 years
Machinery and equipment	7 to 40 years
Vehicles	6 to 25 years
Roads and culverts	10 to 40 years
Water and sewer	5 to 75 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

Tangible capital assets categorized as assets under construction are not amortized until they are put into service.

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(d) Recognition of Revenues and Expenses

Revenues and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which the transactions or events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Taxation

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation (MPAC) and in accordance with the provisions of the Municipal Act, 2001. The Township's Council establishes the tax rates annually, incorporating amounts to be raised for local services, and amounts the Township is required to collect on behalf of the County and School Boards. From time to time property assessments are adjusted by MPAC through the reconsideration process or by the Assessment Review Board through the appeal process. Additional assessments, referred to as supplementary and omitted assessment can also be issued by MPAC in accordance with the Assessment Act. These adjustments and additional assessments are reported in the financial statements when amounts can be reasonably determined.

The Township is entitled to collect interest and penalties on overdue taxes. These revenues are recorded in the period the interest and penalties are levied.

Government funding and other grants

Government funding is recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Other revenue

User charges are recognized as revenue in the year the goods and services are provided, with the exception of building permits that are recognized when the permits are issued.

Investment income is recorded when earned.

Federal gas tax, development charges and parkland fees are recognized in the period in which the related expenditures are recorded.

(e) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the Township because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Township unless they are sold.

(f) Reserves and reserve funds

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(g) Deferred revenue

Deferred revenue represents grants, user charges and fees which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(h) Use of estimates

Certain items recognized in the consolidated financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Township's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the consolidated financial statements or changes in such estimates in future periods could be significant. The Township's significant estimates include:

- The amounts recorded for landfill closure and post-closure care depend on estimates of usage, remaining life and capacity. The provision for future closure and post-closure costs also depends on estimates of such costs; and
- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(i) Assets held for resale

Inventories of cemetery lots are reflected at a nominal value and this cost is allocated to cost of sales on a lot-by-lot basis in a manner expected to reduce the carrying value to nil when all of the lots have been sold.

Inventories of niches in the cemetery are reflected at the lower of cost or net realizable value and this cost is allocated to cost of sales on a unit-by-unit basis in a manner expected to reduce the carrying value to nil when all of the niches have been sold.

Inventories of canteen and lounge merchandise at the arena are reflected at the lower of cost or net realizable value on a first-in-first-out basis.

2. OPERATIONS OF SCHOOL BOARDS AND THE COUNTY OF PETERBOROUGH

During 2020, requisitions were made by the County of Peterborough and School Boards requiring the Township to collect property taxes and payments in lieu of property taxes on their behalf. The amounts collected and remitted are as follows:

	School Boards \$	County \$
Property taxes	943,234	1,742,807
Taxation from other governments	5,343	10,591
Amounts requisitioned and remitted	948,577	1,753,398

These amounts have not been included in the Consolidated Statement of Operations and Accumulated Surplus.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

3. CASH

Cash consists of the following:

	2020	2019
	\$	\$
Unrestricted	5,245,688	4,331,743
Restricted	595,729	590,440
	5,841,417	4,922,183

4. INVESTMENTS

Investments, recorded at cost, consist of Guaranteed Investment Certificates as follows:

	2020	2019
	\$	\$
Maturing January 4, 2021 with interest at 1.45%	10,000	-
Maturing January 7, 2021 with interest at 1.45%	15,000	-
Maturing April 8, 2021 with interest at 1.00%	25,000	-
Maturing January 4, 2020 with interest at 1.65%	-	10,000
Maturing January 7, 2020 with interest at 1.65%	-	15,000
Maturing April 8, 2020 with interest at 1.65%	-	25,000
	50,000	50,000

5. ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

	2020	2019
	\$	\$
Government of Canada	58,581	47,332
Government of Ontario	112,652	87,249
User fees	456,011	374,412
Other	52,046	52,506
	679,290	561,499

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

6. ASSETS HELD FOR RESALE

Assets held for resale consist of the following:

	2020	2019
	\$	\$
Cemetery lots	1,480	1,482
Niches at the cemetery	3,057	3,493
Canteen and lounge	27,971	16,860
	32,508	21,835

7. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

The estimated liability for landfill closure and post-closure costs for the Asphodel and Norwood landfill sites is \$1,034,700 (2019 - \$974,683). The closure costs include final cover, vegetation and additional monitoring wells. Post-closure costs include monitoring, maintenance of control systems and consulting fees for 25 years after the site is closed. The Asphodel landfill site closed in 2010. The Township has a landfill reserve totaling \$364,956 (2019 - \$312,956) and the remaining landfill closure and post-closure liability will be funded from taxation. There are no specific assets designated for settling this liability.

The remaining capacity of the Norwood solid waste landfill site is estimated at 1,460 m³ (2019 - 1,692 m³) which is 0.6% (2019 - 0.7%) of the site's total capacity. The total discounted future cash flows for closure and post-closure cost is estimated at \$1,039,299 (2019 - \$976,394) as at December 31, 2020. The Norwood landfill site is expected to reach its capacity in 2021. The liability is calculated based on the sites' capacity utilized to the end of the current year with a discount factor of 2.2% and inflation rate of 2%.

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

8. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of the Chartered Professional Accountants Canada Public Sector Accounting Handbook, is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation and external agreements restrict how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the Township are summarized below:

	2020	2019
	\$	\$
Parkland	80,886	80,167
Development charges	811,907	817,083
Federal gas tax	111,072	27,873
	1,003,865	925,123

The continuity of deferred revenue - obligatory reserve funds is as follows:

	2020	2019
	\$	\$
Balance - beginning of year	925,123	628,723
Add amounts received:		
Federal gas tax received	124,652	255,758
Development charges received	275,022	284,990
Interest	5,318	7,956
	404,992	548,704
Less transfer to operations:		
Federal gas tax earned	42,944	227,886
Development charges earned	283,306	24,418
	326,250	252,304
Balance - end of year	1,003,865	925,123

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

9. DEFERRED REVENUE - OTHER

Included in deferred revenue - other are the following amounts:

	2020	2019
	\$	\$
Province of Ontario - Cannabis funding	15,000	15,000
Province of Ontario - Safe restart funding	81,531	-
Other	21	21
	96,552	15,021

The continuity of deferred revenue - other is as follows:

	2020	2019
	\$	\$
Balance - beginning of year	15,021	41,302
Province of Ontario - Cannabis Funding	-	15,000
Province of Ontario - Safe restart funding	81,531	-
	81,531	15,000
Less transfer to operations:		
Province of Ontario - Main Street Revitalization	-	41,281
Balance - end of year	96,552	15,021

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

10. LONG TERM DEBT

- (a) The balance of long term debt reported on the Consolidated Statement of Financial Position is made up of the following:

	2020	2019
	\$	\$
OSIFA loan repayable in semi-annual installments of \$28,571 plus interest at 4.9%, due June 2045	1,400,000	1,457,143

- (b) The long term debt in (a) issued in the name of the Township has been approved by by-law. The annual principal and interest payments required to service this liability is within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.
- (c) Interest paid during the year on long term debt amounted to \$70,894 (2019 - \$73,498).
- (d) The long term debt reported in (a) of this note is repayable as follows:

	Principal	Interest	Total
	\$	\$	\$
2021	57,143	67,898	125,041
2022	57,143	65,098	122,241
2023	57,143	62,298	119,441
2024	57,143	59,832	116,975
2025	57,143	56,545	113,688
2026 and subsequent years	285,715 1,114,285	311,671 546,383	597,386 1,660,668
	1,400,000	858,054	2,258,054

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

11. TANGIBLE CAPITAL ASSETS

The net book value of the Township's tangible capital assets are:

	2020	2019
	\$	\$
General		
Land	840,677	836,451
Land improvements	640,546	699,971
Buildings	8,079,500	8,188,665
Machinery and equipment	1,801,505	1,536,218
Vehicles	938,414	789,307
Infrastructure		
Roads and culverts	10,631,895	11,157,978
Water and sewer	8,289,008	8,491,716
	31,221,545	31,700,306
Assets under construction	177,438	80,492
	31,398,983	31,780,798

For additional information, see the Consolidated Schedule of Tangible Capital Assets.

During the year there were no write-downs of assets (2019 - \$Nil) and no interest capitalized (2019 - \$Nil).

The allocation of tangible capital assets by segment are as follows:

	2020	2019
	\$	\$
General government	744,444	760,292
Protection services	798,717	747,699
Transportation services	13,436,095	13,502,283
Environmental services	11,977,801	12,235,588
Health services	225,576	217,934
Recreation and cultural services	4,216,350	4,317,002
	31,398,983	31,780,798

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

12. ACCUMULATED SURPLUS

(a) Accumulated surplus consists of the following:

	2020	2019
	\$	\$
Surplus/(Deficit)		
Landfill closure and post-closure liability	(1,034,700)	(974,683)
Cemetery board	87,312	92,383
	(947,388)	(882,300)
Invested In Capital Assets		
Tangible capital assets - net book value	31,398,983	31,780,798
Long term debt	(1,400,000)	(1,457,143)
Unfunded capital (note 12 (b))	(753,230)	(808,233)
	29,245,753	29,515,422
Surplus	28,298,365	28,633,122
Reserves		
Working funds	1,212,068	1,263,419
General government	482,034	364,776
Recreation Facilities	362,596	312,596
Planning and Development	5,841	5,841
Waste collection and disposal (note 12 (c))	387,944	335,944
Fire	215,899	132,299
Transportation (note 12 (d))	1,105,474	975,437
Fire hydrants	2,925	2,925
Emergency measures	1,854	1,854
Police	111,197	111,197
Water and sewer (note 12 (e))	1,038,935	750,854
Furnace replacement	16,830	16,830
Libraries	51,002	35,659
Building department	338,825	183,366
Total Reserves	5,333,424	4,492,997
Reserve Funds		
Library	1,377	1,162
	33,633,166	33,127,281

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

12. ACCUMULATED SURPLUS, continued

(b) Unfunded capital projects will be funded from future property taxation and user fees. Unfunded capital projects consist of the following:

	2020	2019
	\$	\$
Norwood water system	(750,043)	(800,046)
Fire vehicle	(3,187)	(8,187)
	(753,230)	(808,233)

(c) Waste collection and disposal reserves consist of:

	2020	2019
	\$	\$
Garbage collection contract	4,000	4,000
Landfill site	364,956	312,956
Landfill equipment	18,988	18,988
	387,944	335,944

(d) Transportation reserves consist of:

	2020	2019
	\$	\$
Roads	950,276	950,760
Pit rehabilitation	24,677	24,677
	974,953	975,437

(e) Water and sewer reserves consist of:

	2020	2019
	\$	\$
Water	572,863	383,955
Trentview water	63,292	55,703
Sewer	402,780	311,196
	1,038,935	750,854

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

13. EXPENSES BY OBJECT

The expenses for the year reported on the Consolidated Statement of Operations and Accumulated Surplus by object are as follows:

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
Salaries and benefits	2,068,840	2,062,909	1,967,927
Interest charges	70,698	70,894	73,498
Materials	2,079,897	1,687,302	1,754,925
Contracted services	901,660	945,836	975,922
Rents and financial	5,700	11,288	10,354
External transfers	49,601	36,926	44,684
Amortization	1,471,023	1,496,964	1,471,023
Loss/(gain) on disposal of tangible capital assets	-	17,747	67,253
	6,647,419	6,329,866	6,365,586

14. BUDGET FIGURES

The budget, approved by the Township, for 2020 is reflected on the Consolidated Statement of Operations and Accumulated Surplus and the Consolidated Statement of Change in Net Financial Assets. The budget established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

15. CREDIT FACILITY AGREEMENT

The Township has a revolving credit facility agreement with its main financial institution. The amount available at any time is limited to \$2,000,000 via Royal Bank prime based demand loans, bankers acceptances or flex financing. Any balance borrowed will accrue interest at the bank's prime lending rate less 0.25% per annum. Council authorized the temporary borrowing limit by By-law 2020-07. At December 31, 2020 there was no balance outstanding (2019 - \$Nil).

16. PENSION AGREEMENTS

Certain employees of the Township are eligible members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan.

The Actuarial Opinion contained in the 2020 Annual Report disclosed total actuarial liabilities of \$113,055 million in respect of benefits accrued for service with actuarial assets of \$109,844 million indicating an actuarial deficit of \$3,211 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Township does not recognize any share of the OMERS pension surplus or deficit.

The Township's required contributions to OMERS in 2020 were \$126,304 (2019 - \$117,688).

17. TRUST FUNDS

Trust funds administered by the Township amounting to \$199,771 (2019 - \$194,456) have not been included in the Consolidated Statement of Financial Position nor have their operations been included in the Consolidated Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Township for the benefit of others, they are not presented as part of the Township's financial position or operations.

18. CONTINGENT LIABILITIES

The Township, in the course of its operations, is often named in lawsuits the outcomes of which are indeterminable at this time. No amounts in connection with these items have been reflected in these financial statements.

19. SEGMENTED INFORMATION

The Township of Asphodel-Norwood is a municipal government organization that provides a range of services to its residents. Township services are reported by function and their activities are separately disclosed in the segmented information.

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxation, payments-in-lieu of taxes and certain unconditional government transfers are apportioned based on each segment's net requirements.

The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Segment Disclosure.

General Government

General government consists of the activities of Council and general financial and administrative management of the Township and its programs and services.

Protection Services

Protection services include police, fire, conservation authority and protective inspection and control.

Transportation Services

The activities of the transportation function include construction and maintenance of the Township's roads and bridges, winter control and street lighting.

Water and Sewer

This function is responsible for providing sanitary sewer and waterworks services to certain areas of the Township.

Other Environmental Services

This function is responsible for providing waste collection and waste disposal services to ratepayers.

19. SEGMENTED INFORMATION, continued

Health Services

The health services function consists of the activities of contract services for local medical care and the operation of the Township's cemetery.

Recreation and Cultural Services

The recreation and cultural services function provides indoor and outdoor recreational facilities and library services.

Planning and Development

The planning and development services function manages commercial, industrial and residential development within the Township.

20. UNCERTAINTY CAUSED BY COVID-19

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Township's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Township's operations cannot be reliably estimated at this time.

CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD



CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS For the Year Ended December 31, 2020

	General					Infrastructure		Assets Under Construction \$	Totals \$
	Land \$	Land Improvements \$	Buildings \$	Machinery and Equipment \$	Vehicles \$	Roads and Culverts \$	Water and Sewer \$		
COST									
Balance, beginning of year	836,451	1,164,171	10,611,720	3,286,461	2,097,988	22,832,200	12,492,759	80,492	53,402,242
Add: additions during the year	4,226	473	33,126	417,690	265,485	209,915	130,356	96,946	1,158,217
Less: disposals during the year	-	-	-	21,650	176,034	-	73,007	-	270,691
Balance, end of year	840,677	1,164,644	10,644,846	3,682,501	2,187,439	23,042,115	12,550,108	177,438	54,289,768
ACCUMULATED AMORTIZATION									
Balance, beginning of year	-	464,200	2,423,055	1,750,243	1,308,681	11,674,222	4,001,043	-	21,621,444
Add: additions during the year	-	59,898	142,291	150,779	116,378	735,998	291,620	-	1,496,964
Less: disposals during the year	-	-	-	20,026	176,034	-	31,563	-	227,623
Balance, end of year	-	524,098	2,565,346	1,880,996	1,249,025	12,410,220	4,261,100	-	22,890,785
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	840,677	640,546	8,079,500	1,801,505	938,414	10,631,895	8,289,008	177,438	31,398,983

CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD



CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2020

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
Revenues									
Property taxation	966,221	900,884	831,000	-	127,156	39,520	540,053	93,027	3,497,861
User charges	57,854	291,698	27,411	1,100,189	134,801	8,101	186,792	56,426	1,863,272
Government transfers - operating	813,969	8,888	-	-	-	-	21,853	-	844,710
Government transfers - capital	-	-	171,313	-	-	-	-	-	171,313
Other municipalities	-	9,551	-	-	-	-	-	-	9,551
Penalties and interest on taxes	35,561	-	-	-	-	-	-	-	35,561
Investment income	52,372	-	-	1,843	-	4,485	215	-	58,915
Donations	1,000	4,680	-	-	-	-	407	-	6,087
Other grants	14,310	-	-	-	-	-	7,921	-	22,231
Developer contributions earned	-	-	283,306	-	-	-	-	-	283,306
Federal gas tax earned	-	-	42,944	-	-	-	-	-	42,944
Total revenues	1,941,287	1,215,701	1,355,974	1,102,032	261,957	52,106	757,241	149,453	6,835,751
Expenses									
Salaries and benefits	573,208	291,245	600,811	196,510	25,051	6,125	314,275	55,684	2,062,909
Interest charges	-	-	-	70,894	-	-	-	-	70,894
Materials	271,765	173,527	514,276	294,875	39,522	2,399	290,888	100,050	1,687,302
Contracted services	-	668,457	-	64,055	165,755	34,133	13,436	-	945,836
Rents and financial	6,897	500	805	3	-	-	3,083	-	11,288
External transfers	1,700	35,226	-	-	-	-	-	-	36,926
Amortization	17,867	69,257	875,883	350,130	14,281	5,696	163,850	-	1,496,964
Loss (gain) on disposal of tangible capital assets	-	-	(25,321)	41,444	-	-	1,624	-	17,747
Total expenses	871,437	1,238,212	1,966,454	1,017,911	244,609	48,353	787,156	155,734	6,329,866
Net surplus/(deficit)	1,069,850	(22,511)	(610,480)	84,121	17,348	3,753	(29,915)	(6,281)	505,885

CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD



CONSOLIDATED SCHEDULE OF SEGMENT DISCLOSURE For the Year Ended December 31, 2019

	General Government \$	Protection Services \$	Transportation Services \$	Water and Sewer \$	Other Environmental Services \$	Health Services \$	Recreation and Cultural Services \$	Planning and Development \$	Consolidated \$
Revenues									
Property taxation	900,492	839,601	774,471	-	118,506	36,832	503,316	86,699	3,259,917
User charges	70,316	185,152	26,042	1,032,760	120,134	21,582	363,117	40,676	1,859,779
Government transfers - operating	1,226,722	8,894	-	-	-	-	18,494	-	1,254,110
Government transfers - capital	-	-	210,017	62,551	-	-	-	-	272,568
Other municipalities	-	9,600	-	-	-	-	-	-	9,600
Penalties and interest on taxes	57,310	-	-	-	-	-	-	-	57,310
Investment income	79,321	-	-	1,941	-	4,438	492	-	86,192
Donations	7,824	398	-	-	-	-	2,267	1,755	12,244
Other grants	28,620	-	-	-	-	-	3,982	-	32,602
Developer contributions earned	-	-	24,418	-	-	-	-	-	24,418
Federal gas tax earned	-	-	227,886	-	-	-	-	-	227,886
Total revenues	2,370,605	1,043,645	1,262,834	1,097,252	238,640	62,852	891,668	129,130	7,096,626
Expenses									
Salaries and benefits	490,157	289,767	571,283	177,012	24,419	2,500	357,828	54,961	1,967,927
Interest charges	-	-	-	73,498	-	-	-	-	73,498
Materials	267,917	168,285	547,383	270,874	41,937	9,419	360,018	89,092	1,754,925
Contracted services	-	643,801	-	76,946	198,353	35,896	20,926	-	975,922
Rents and financial	5,068	5,286	-	-	-	-	-	-	10,354
External transfers	2,550	41,598	-	-	536	-	-	-	44,684
Amortization	16,595	68,853	844,865	343,180	16,946	5,498	175,086	-	1,471,023
Loss (gain) on disposal of tangible capital assets	-	-	36,392	30,861	-	-	-	-	67,253
Total expenses	782,287	1,217,590	1,999,923	972,371	282,191	53,313	913,858	144,053	6,365,586
Net surplus/(deficit)	1,588,318	(173,945)	(737,089)	124,881	(43,551)	9,539	(22,190)	(14,923)	731,040

INDEPENDENT AUDITOR'S REPORT**To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Township of Asphodel-
Norwood****T: (705) 742-3418
F: (705) 742-9775****www.bakertilly.ca***Opinion*

We have audited the financial statements of the Trust Funds of the Corporation of the Township of Asphodel-Norwood (the Trust Funds), which comprise the statement of financial position as at December 31, 2020, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Funds as at December 31, 2020, and the continuity of the Trust Funds for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Funds in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Funds' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Funds or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Funds' financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Funds' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Funds' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Funds to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 24, 2021

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**TRUST FUNDS
STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	Community Recognition Award \$	Perpetual Care \$	Ontario Home Renewal Program \$	2020 Total \$	2019 Total \$
FINANCIAL ASSETS					
Cash	12,762	18	7,730	20,510	15,404
Investments (note 2)	-	186,591	-	186,591	186,329
Accrued interest	-	-	-	-	53
Loan receivable	-	400	-	400	400
	12,762	187,009	7,730	207,501	202,186
LIABILITIES AND FUND BALANCES					
LIABILITIES					
Due to Province	-	-	6,180	6,180	6,180
Due to Township	-	-	1,550	1,550	1,550
	-	-	7,730	7,730	7,730
FUND BALANCES	12,762	187,009	-	199,771	194,456
	12,762	187,009	7,730	207,501	202,186

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**TRUST FUNDS
STATEMENT OF CONTINUITY
For the Year Ended December 31, 2020**

	Community Recognition Award \$	Perpetual Care \$	Ontario Home Renewal Program \$	2020 Total \$	2019 Total \$
BALANCES - beginning of year	12,710	181,746	-	194,456	190,384
RECEIPTS					
Interest earned	52	5,452	-	5,504	5,206
Capital gains	-	23	-	23	-
Perpetual care	-	5,240	-	5,240	3,990
	52	10,715	-	10,767	9,196
EXPENSES					
Transfers to cemetery operations	-	3,918	-	3,918	3,666
Trustee fees	-	1,534	-	1,534	1,458
	-	5,452	-	5,452	5,124
BALANCES - end of year	12,762	187,009	-	199,771	194,456

The accompanying notes are an integral part of these financial statements

**TRUST FUNDS
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook.

(a) Basis of accounting

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Township's best information and judgment. Actual results could differ from these estimates.

2. INVESTMENTS

The investments consist of:

	Market Value \$	2020 Cost \$	2019 Cost \$
Scotiastart - Bond Common Trust Fund	197,268	186,591	181,329
Guaranteed Investment Certificate, interest at 1.5% per year maturing April 2020	-	-	5,000
	197,268	186,591	186,329

3. ONTARIO HOME RENEWAL PROGRAM LOANS

The Ontario Home Renewal Program was established by the Ontario Ministry of Housing to provide grants for municipalities to make loans to assist owner occupants to repair, rehabilitate and improve their homes to local property standards. Individual loans are limited to \$7,500 of which the maximum forgivable is \$4,000. Loan forgiveness is earned and recorded at a rate of up to \$600 per year of continued ownership and occupancy. In the event of the sale or lease of the home or in the event of the homeowner ceasing to occupy the home, the balances of the repayable loan and the unearned forgivable loan immediately become due and payable by the homeowner.

Ontario Home Renewal Program loans receivable at December 31, 2020 are comprised of repayable loans of \$1,854 (2019 - \$1,854).

The Province of Ontario cancelled the Ontario Home Renewal Program as of July 16, 1993. As of that date, no new loans are to be issued and surplus funds are to be returned to the Province annually.

**TRUST FUNDS
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

4. CARE AND MAINTENANCE FUNDS

The figures reported for the cemetery care and maintenance funds represent the trust fund activities for the Asphodel-Norwood cemetery.

The Care and Maintenance Funds administered by the Township are funded by the sale of cemetery plots, monuments, markers and niches. These funds are invested and earnings derived there from are used to perform care and maintenance for the Township's cemeteries. The operations and investments of the Fund are undertaken by the Township in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

The Board is required to contribute the greater of \$260 or 40% of interment rights sales, the greater of \$100 or 15% of sale of niches, \$100 of monument sales and \$50 of marker sales to the trust. The income earned by the trust net of the trustee's management fee, is paid to the Board. Scotiatrust is the trustee.

5. COMMUNITY RECOGNITION

An investment was made by a Township resident in trust to fund the creation of the Community Recognition Award in the name of the Township of Asphodel-Norwood. Interest earned each year is to be used to pay for advertising and the presented award. If no amounts are awarded for three consecutive years, the investment will be returned to the donor.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**

ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD

FINANCIAL STATEMENTS

DECEMBER 31, 2020

INDEPENDENT AUDITOR'S REPORT**To the Members of the Asphodel-Norwood Public Library Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood****T: (705) 742-3418**
F: (705) 742-9775**www.bakertilly.ca***Qualified Opinion*

We have audited the financial statements of the Asphodel-Norwood Public Library Board of the Corporation of the Township of Asphodel-Norwood (the Board), which comprise the statement of financial position as at December 31, 2020, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2020, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Qualified Opinion

In common with many Public Library Boards, the Board derives revenue from user fees, fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Board. Therefore, we were not able to determine whether any adjustments might be necessary to user fees, fundraising and donations revenue, annual surplus/(deficit), assets and accumulated surplus.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 24, 2021

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020	2019
	\$	\$
FINANCIAL ASSETS		
Cash	24,423	24,208
Due from Township (note 4)	27,956	12,613
NET FINANCIAL ASSETS	52,379	36,821
NON-FINANCIAL ASSETS		
Tangible capital assets (note 2)	52,750	58,192
ACCUMULATED SURPLUS (note 3)	105,129	95,013

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
REVENUES			
Province of Ontario	8,593	8,593	9,793
Other grants	900	7,921	3,983
Contribution from Township (note 4)	144,127	147,127	138,761
Donations and fundraising	1,400	407	2,266
Interest	-	215	492
User fees	3,700	1,751	5,978
TOTAL REVENUES	158,720	166,014	161,273
EXPENSES			
Salaries and benefits	102,900	102,535	100,809
Utilities	11,300	9,467	9,876
Supplies and programs	26,350	17,624	21,693
Insurance	1,100	1,100	1,037
Repairs and maintenance	6,970	11,148	8,162
Fundraising	100	115	76
Amortization	14,119	13,909	14,119
Contribution to Township - building improvements	-	-	2,544
TOTAL EXPENSES	162,839	155,898	158,316
ANNUAL SURPLUS/(DEFICIT)	(4,119)	10,116	2,957
ACCUMULATED SURPLUS - beginning of year		95,013	92,056
ACCUMULATED SURPLUS - end of year		105,129	95,013

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2020**

	Budget 2020 \$ (Unaudited)	Actual 2020 \$	Actual 2019 \$
ANNUAL SURPLUS/(DEFICIT)	(4,119)	10,116	2,957
Amortization of tangible capital assets	14,119	13,909	14,119
Acquisition of tangible capital assets	(11,000)	(8,467)	(9,737)
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(1,000)	15,558	7,339
NET FINANCIAL ASSETS - beginning of year	36,821	36,821	29,482
NET FINANCIAL ASSETS - end of year	35,821	52,379	36,821

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020**

	2020	2019
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus	10,116	2,957
Items not involving cash		
Amortization of tangible capital assets	13,909	14,119
Change in non-cash assets and liabilities		
Due from Township	(15,343)	(6,846)
Net change in cash from operating activities	8,682	10,230
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	(8,467)	(9,737)
NET CHANGE IN CASH	215	493
CASH - beginning of year	24,208	23,715
CASH - end of year	24,423	24,208

The accompanying notes are an integral part of these financial statements

**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Government funding and other grants are recognized in the financial statements as revenues in the period in which events giving rise to the transfers occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

User fees are recognized as revenue in the year the goods and services are provided.

Donations and fundraising revenue is recognized when the amounts are received.

(b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Books and periodicals	7 years
Furniture and computers	5 to 10 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Deferred revenue

Deferred revenue represents grants which have been collected but for which the related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

(f) Reserves and reserve funds

Certain amounts, as approved by the Board, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved.

(g) Inter-entity transactions

The Asphodel-Norwood Public Library Board is a Board of the Township of Asphodel-Norwood and is consolidated with the Township's financial statements.

Allocated costs and recovery of costs are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

Unallocated costs are measured at the carrying amount, which is the amount recorded in the records of the Township.

2. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Books and Periodicals \$	Furniture \$	Computers \$	2020 Totals \$	2019 Totals \$
COST					
Balance, beginning of year	82,480	14,143	3,562	100,185	101,655
Add: additions during the year	8,467	-	-	8,467	9,737
Less: disposals during the year	12,410	-	-	12,410	11,207
Balance, end of year	78,537	14,143	3,562	96,242	100,185
ACCUMULATED AMORTIZATION					
Balance, beginning of year	39,464	2,020	509	41,993	39,081
Add: additions during the year	11,380	2,020	509	13,909	14,119
Less: disposals during the year	12,410	-	-	12,410	11,207
Balance, end of year	38,434	4,040	1,018	43,492	41,993
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	40,103	10,103	2,544	52,750	58,192

CORPORATION OF THE TOWNSHIP OF ASPHODEL-NORWOOD



**ASPHODEL-NORWOOD PUBLIC LIBRARY BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

3. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2020	2019
	\$	\$
Invested In Capital Assets		
Tangible capital assets - net book value	52,750	58,192
Surplus	52,750	58,192
Reserve		
General	51,002	35,659
Reserve Fund		
General	1,377	1,162
	105,129	95,013

4. INTER-ENTITY TRANSACTIONS

During the year, the Board entered into transactions with the Township of Asphodel-Norwood.

As part of the budgeting process, the Township approves a contribution to the Board which is identified on the Statement of Operations and Accumulated Surplus.

Details of the inter-entity expense transactions are as follows:

	2020	2019
	\$	\$
Allocated costs:		
Audit	1,000	1,000
Insurance	1,100	1,037
	2,100	2,037
Unallocated costs:		
Bag tags	1,750	1,750

In addition, the following services are provided to the Board by the Township at no cost:

- Accounting and administrative services
- Rental of buildings
- Water and sewer costs

All balances with the Township of Asphodel-Norwood have been identified on the Statement of Financial Position. Due from balances are unsecured, without interest and have no terms of repayment.

5. BUDGET FIGURES

The operating budget, approved by the Board, for 2020 is reflected on the Statement of Operations and Accumulated Surplus and the Statement of Change in Net Financial Assets. The budgets established for capital investment in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. Budget figures have been reclassified for the purposes of these financial statements to comply with PSA reporting requirements. Budget figures are not subject to audit.

6. UNCERTAINTY CAUSED BY COVID-19

In March 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Board's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Board's operations cannot be reliably estimated at this time.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**

ASPHODEL-NORWOOD CEMETERIES BOARD

FINANCIAL STATEMENTS

DECEMBER 31, 2020

INDEPENDENT AUDITOR'S REPORT

To the Members of the Asphodel-Norwood Cemeteries Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood

Opinion

We have audited the financial statements of the Asphodel-Norwood Cemeteries Board of the Corporation of the Township of Asphodel-Norwood (the Board), which comprise the statement of financial position as at December 31, 2020, the statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Board as at December 31, 2020, and the results of its operations and cash flows for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Board in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Board's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Board or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Board's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Board's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 24, 2021

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020	2019
	\$	\$
FINANCIAL ASSETS		
Cash	33,280	37,566
Investments (note 2)	50,000	50,000
Accrued interest receivable	505	708
Inventories (note 3)	4,537	4,975
TOTAL FINANCIAL ASSETS	88,322	93,249
LIABILITIES		
Accounts payable and accrued liabilities	610	466
Due to trust funds	400	400
TOTAL LIABILITIES	1,010	866
NET FINANCIAL ASSETS	87,312	92,383
NON-FINANCIAL ASSETS		
Tangible capital assets (note 4)	7,027	7,672
ACCUMULATED SURPLUS (note 5)	94,339	100,055

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS
For the Year Ended December 31, 2020**

	Actual 2020 \$	Actual 2019 \$
REVENUES		
User charges		
Interment rights	840	3,510
Niches	986	6,000
Grave openings	3,856	7,052
Corner posts	180	1,080
Vault charges and other	2,239	3,940
Other		
Interest - perpetual care	3,918	3,666
- general	628	772
TOTAL REVENUES	12,647	26,020
EXPENSES		
Honorarium	6,125	2,500
Contract services	9,195	10,896
Cornerposts	226	452
Maintenance of grounds and equipment	1,041	695
Fees and sundry	354	1,554
Engraving costs - niches	339	4,093
Cost of sales - cemetery plots and niches	438	2,626
Amortization	645	645
TOTAL EXPENSES	18,363	23,461
ANNUAL SURPLUS/(DEFICIT)	(5,716)	2,559
ACCUMULATED SURPLUS - beginning of year	100,055	97,496
ACCUMULATED SURPLUS - end of year	94,339	100,055

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended December 31, 2020**

	Actual 2020 \$	Actual 2019 \$
ANNUAL SURPLUS/(DEFICIT)	(5,716)	2,559
Amortization of tangible capital assets	645	645
Change in prepaid expenses	-	258
INCREASE/(DECREASE) IN NET FINANCIAL ASSETS	(5,071)	3,462
NET FINANCIAL ASSETS - beginning of year	92,383	88,921
NET FINANCIAL ASSETS - end of year	87,312	92,383

The accompanying notes are an integral part of these financial statements

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
STATEMENT OF CASH FLOWS
For the Year Ended December 31, 2020**

	2020	2019
	\$	\$
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Annual surplus/(deficit)	(5,716)	2,559
Items not involving cash		
Amortization of tangible capital assets	645	645
Change in non-cash assets and liabilities		
Accrued interest receivable	203	(322)
Inventories	438	2,626
Prepaid expenses	-	258
Accounts payable and accrued liabilities	144	348
Net change in cash from operating activities	(4,286)	6,114
INVESTING ACTIVITIES		
Purchase of investments	(50,000)	(50,000)
Redemption of investments	50,000	50,000
Net change in cash from investing activities	-	-
NET CHANGE IN CASH	(4,286)	6,114
CASH - beginning of year	37,566	31,452
CASH - end of year	33,280	37,566

The accompanying notes are an integral part of these financial statements

**ASPHODEL-NORWOOD CEMETERIES BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Board are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenue in the period in which the transactions of events occurred that give rise to the revenue; expenses are recognized in the period the goods or services are acquired and a legal liability is incurred or transfers are due.

Investment income is recognized as revenue when earned.

User fees are recognized as revenue in the year the goods and services are provided.

The sale of interment rights and niches are recognized as revenue when the sale proceeds have been collected and the interment rights have been transferred.

Grave openings are recognized as revenue in the year the services are provided.

(b) Use of estimates

Certain items recognized in the financial statements are subject to measurement uncertainty. The recognized amounts of such items are based on the Board's best information and judgment. By their nature, these estimates are subject to measurement uncertainty and the effect on the financial statements of changes in such estimates in future periods could be significant. The Board's significant estimates include:

- The amounts recorded for amortization of tangible capital assets are based on estimates of useful life and residual values.

(c) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Initial costs for tangible capital assets that were acquired or developed prior to 2009 were obtained using historical cost information or using current fair market values discounted by a relevant inflation factor to the point of acquisition. The cost, less residual value, if any, of tangible capital assets is amortized on a straight-line basis, over the expected useful life of the asset, as follows:

Buildings	50 years
Roadways	50 years
Equipment	20 years

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue.

(d) Non-financial assets

Tangible capital assets and other non-financial assets are accounted for as assets by the Board because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Board unless they are sold.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES, continued

(e) Trust Funds

Trust funds and their related operations administered by the Board are not included in the financial statements but are reported on separately on the Trust Funds Statement of Continuity and Statement of Financial Position.

(f) Inventories

Inventories are recorded at the lesser of cost and net realizable value. For the Board, this represents unsold cemetery plots and niches.

2. INVESTMENTS

The investments are reported at cost which approximates fair market value due to their short term maturity dates. These investments are as follows:

	2020	2019
	\$	\$
Royal Bank G.I.C.'s		
Maturing January 4, 2021 with interest at 1.45%	10,000	-
Maturing January 7, 2021 with interest at 1.45%	15,000	-
Maturing April 8, 2021 with interest at 1.00%	25,000	-
Maturing January 4, 2020 with interest at 1.65%	-	10,000
Maturing January 7, 2020 with interest at 1.65%	-	15,000
Maturing April 8, 2020 with interest at 1.65%	-	25,000
	50,000	50,000

3. INVENTORIES

Inventories consist of the following:

	2020	2019
	\$	\$
Plots - at cost	1,480	1,482
Niches - at cost	3,057	3,493
	4,537	4,975

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

4. TANGIBLE CAPITAL ASSETS

The net book value of the Board's tangible capital assets are:

	Land \$	Building \$	Equipment \$	Roadways \$	2020 Totals \$	2019 Totals \$
COST						
Balance, beginning of year	2,004	10,000	9,601	4,495	26,100	26,100
Balance, end of year	2,004	10,000	9,601	4,495	26,100	26,100
ACCUMULATED AMORTIZATION						
Balance, beginning of year	-	10,000	7,348	1,080	18,428	17,783
Add: additions during the year	-	200	355	90	645	645
Balance, end of year	-	10,200	7,703	1,170	19,073	18,428
NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS	2,004	(200)	1,898	3,325	7,027	7,672

5. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	2020 \$	2019 \$
Surplus		
Operations	87,312	92,383
Invested In Capital Assets		
Tangible capital assets - net book value	7,027	7,672
	94,339	100,055

6. TRUST FUND

Trust funds administered by the Board amounting to \$187,009 (2019 - \$181,746) have not been included in the Statement of Financial Position nor have their operations been included in the Statement of Operations and Accumulated Surplus. As such balances are held in trust by the Board for the benefit of others, they are not presented as part of the Board's financial position or operations.

**CORPORATION OF THE TOWNSHIP OF
ASPHODEL-NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

7. UNCERTAINTY CAUSED BY COVID-19

On March 11, 2020, the World Health Organization categorized COVID-19 as a pandemic. The potential economic effects within the Board's environment and in the global markets, possible disruption in supply chains, and measures being introduced at various levels of government to curtail the spread of the virus (such as travel restrictions, closures of non-essential municipal and private operations, imposition of quarantines and social distancing) could have a material impact on the Board's operations. The extent of the impact of this outbreak and related containment measures on the Board's operations cannot be reliably estimated at this time.

INDEPENDENT AUDITOR'S REPORT

To the Members of the Asphodel-Norwood Cemeteries Board, the Members of Council, Inhabitants and Ratepayers of the Corporation of the Township of Asphodel-Norwood

Opinion

We have audited the financial statements of the Trust Fund of the Corporation of the Township of Asphodel-Norwood (the Trust Fund), which comprise the statement of financial position as at December 31, 2020, the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Trust Fund as at December 31, 2020, and the continuity of the Trust Fund for the year then ended in accordance with Canadian Public Sector Accounting Standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Trust Fund in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Trust Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Trust Fund or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Trust Fund's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Trust Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Trust Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Trust Fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly KDN LLP

Chartered Professional Accountants
Licensed Public Accountants

Peterborough, Ontario
August 24, 2021

**CORPORATION OF THE TOWNSHIP OF ASPHODEL-
NORWOOD**



**ASPHODEL-NORWOOD CEMETERIES BOARD - PERPETUAL CARE AND
MAINTENANCE TRUST FUND
STATEMENT OF FINANCIAL POSITION
At December 31, 2020**

	2020 Perpetual Care and Maintenance \$	2019 Perpetual Care and Maintenance \$
FINANCIAL ASSETS		
Cash	18	17
Due from operations	400	400
Investments held by Scotiitrust (note 2)	186,591	181,329
	187,009	181,746
FUND BALANCE	187,009	181,746

The accompanying notes are an integral part of these financial statements

**ASPHODEL-NORWOOD CEMETERIES BOARD - PERPETUAL CARE AND MAINTENANCE TRUST FUND
STATEMENT OF CONTINUITY
For the Year Ended December 31, 2020**

	2020 Perpetual Care \$	2019 Perpetual Care \$
BALANCE - beginning of year	181,746	177,757
RECEIPTS		
Investment income	5,475	5,123
Perpetual care fees	5,240	3,990
	10,715	9,113
EXPENSES		
Trustee fees	1,534	1,458
Transfers to operations	3,918	3,666
	5,452	5,124
BALANCE - end of year	187,009	181,746

The accompanying notes are an integral part of these financial statements

**ASPHODEL-NORWOOD CEMETERIES BOARD - PERPETUAL CARE AND MAINTENANCE TRUST
FUND
NOTES TO THE FINANCIAL STATEMENTS
For the Year Ended December 31, 2020**

1. SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with the standards in the Chartered Professional Accountants Canada Public Sector Accounting (PSA) Handbook. Significant aspects of the accounting policies adopted by the Trust are as follows:

(a) Recognition of revenue and expenses

Revenue and expenses are reported on the accrual basis of accounting which recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

Investment income and capital gains are recognized as revenue when earned.

(b) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period and are based on the Board's best information and judgment. Actual results could differ from these estimates.

2. INVESTMENTS HELD BY SCOTIATRUST

The investments held in the trust by Scotiitrust at December 31 are as follows:

	2020	2019
	\$	\$
Scotiitrust - Bond Common Trust Fund - cost	186,591	181,329
Market Value	197,268	181,762

3. CARE AND MAINTENANCE FUNDS

The Care and Maintenance Funds administered by the Board are funded by the sale of cemetery plots, monuments, markers and niches. These funds are invested and earnings derived there from are used to perform care and maintenance for the Board's cemeteries. The operations and investments of the Fund are undertaken by the Board in accordance with the regulations of the Funeral, Burial and Cremation Services Act, 2002.

The Board is required to contribute the greater of \$260 or 40% of interment rights sales, the greater of \$100 or 15% of sale of niches, \$100 of monument sales and \$50 of marker sales to the trust. The income earned by the trust net of the trustee's management fee, is paid to the Board. Scotiitrust is the trustee.