

**Any Municipal Facility Rental scheduled on a statutory holiday will incur a 25% surcharge**

<b>Administration</b>		<b>Fees</b>
Commissioning documents		\$13.27 + hst
Photocopies:		
Black & White - one sided		\$0.05 + hst per copy
Black & White - two sided		\$0.10 + hst per copy
Coloured - one sided		\$0.20 + hst per copy
Coloured - two sided		\$0.25 + hst per copy
Scanning		\$0.25 + hst
Fax services		\$5.00 + hst
<b>Finance and Tax Services</b>		
		<b>Fees</b>
Tax receipt		\$5.00
Tax certificate		\$40.00
Returned cheques (NSF)		\$45.00
Duplicate tax bill		\$5.00
Tax statement		\$5.00
Charge to Add to Taxes		\$50.00
<b>Lottery Licences</b>		
		<b>Fees</b>
Raffles		3% of prize (min. \$5.00)
Bingo		3% of prize
Break-open tickets		3% of prize
<b>Freedom of Information Request</b>		
		<b>Fees</b>
Application		\$5.00
For manually searching a record		\$7.50 (for each 15 minutes spent by any person)
For preparing a record for disclosure or severing part of a record		\$7.50 (for each 15 minutes spent by any person)
<b>Norwood Town Hall</b>		
		<b>Fees</b>
Teas/Bazaars		\$82.00 per event + hst
Social event		\$27.00 per hour + hst (maximum of 5 hours)
Social event		\$288.00 per event + hst
Licenced event damage deposit		\$500.00
Non-licenced event damage deposit		\$100.00
Kitchen		\$70.00 per hour + hst
<b>Building</b>		
		<b>Fees</b>
Administrative charge		\$75.00
New construction - residential, commercial, industrial, institutional		\$10.00 per \$1,000 (minimum \$50.00) + admin charge
Additions/alterations/renovations		\$10.00 per \$1,000 (minimum \$50.00) + admin charge
- where work includes plumbing		\$8.00 per fixture
Accessory buildings (includes decks, porches, carports, etc)		\$10.00 per \$1,000 (minimum \$50.00) + admin charge
Outdoor solid burning device, fire place, wood stove		\$100.00 + admin charge
Plumbing permits		\$8.00 per fixture (minimum \$50.00) + admin charge
Pool permits		\$100.00 + admin charge
Agricultural permits		\$10.00 per \$1,000 (minimum \$50.00) + admin charge
Demolition permit		\$50.00 + admin charge
Occupancy permit		\$100.00
Renewal of expired permit		\$250.00
Change of use permit + cost of construction where completed		\$50.00 + \$10.00 per \$1,000.00 + admin charge
Building without a permit (to be added to permit fee if granted)		\$250.00
911 Sign		\$25.00
911 Post and Installation		\$100.00
Water Meters (standard 3/4" service)		\$325.00 (+ time/material/plumber as determined by the Township)
Water Meters (other)		TBD
Telecommunication Tower Submission		\$250.00 per submission
<b>Planning and Development</b>		
		<b>Fees</b>
Minor amendment to an existing site plan		\$500.00 (+ other applicable fees)
Zoning by-law amendment		\$1,000.00 (+ other applicable fees)
Zoning by-law amendment to remove "H" or revise amendment		\$500.00 (+ other applicable fees)
Minor variances		\$600.00 (+ other applicable fees)
Site plan or development agreement		\$1,500.00 (+ other applicable fees & deposits)
Merger Agreement		\$100.00
Zoning compliance letter		\$40.00
Work order letters		\$40.00
Survey compliance letters		\$40.00
Plan of Subdivision & Condominium		\$12,500.00
<b>By-Law</b>		
		<b>Fees</b>
Clean & Clear Administrative Charge		\$75.00 (+ other applicable fees)
Fence Variance Application		\$75.00

<b>Animal Control</b>	<b>Fees</b>
Kennel licence on or before April 30th	\$100.00
Kennel licence after April 30th	\$150.00
Dog tags per neutered male or spayed female on or before April 30th	\$15.00
Dog tags per neutered male or spayed female after April 30th	\$20.00
Dog tags per male or female (not neutered) on or before April 30th	\$20.00
Dog tags per male or female (not neutered) after April 30th	\$25.00
Replacement tag(s) if lost	\$10.00
Fine for not having tag (\$75.00 + dog tag fee)	\$75.00 + dog tag fee
Tags for service dogs or puppies under 6 months	no charge
Livestock dogs	no charge
<b>Licences</b>	<b>Fees</b>
Refreshment vehicle (chip truck or mobile canteen)	\$250.00 per month
Refreshment vehicle (chip truck or mobile canteen)	\$800.00 per year (maximum)
Refreshment vehicle special events	\$30.00 per event
Refreshment vehicle special events	\$300.00 per year (with maximum number)
Hot dog carts or ice cream carts	\$100.00 per year
Taxicab broker licence	\$100.00
Taxicabs (per cab new licence)	\$50.00
Taxicabs (per cab replacement licence)	\$15.00
Hawkers and Peddlers	\$250.00
Marriage licences	\$125.00
Burial Permits	\$10.00
<b>Line Fence Viewers</b>	<b>Fees</b>
Administrative fee	\$150.00
Plus: fee per fence viewer	\$75.00
<b>Fire</b>	<b>Fees</b>
Fire inspections institutional, provincial, federal occupancies	\$60.00
Fire inspections commercial, assembly, gov't funded, day cares, group homes, schools (when requested)	\$100.00
Residential single family homes, apartments in houses etc.	\$30.00
Other inspections:	
Vulnerable occupancy inspection	\$60.00
Special occasion inspection permits in locations not inspected annually	\$40.00
Liquor licence inspection	\$40.00
Compliance letters	\$40.00
Wood stove / chimney - new or existing	\$40.00
Fire reports	\$40.00
False alarms in excess of three (3)	\$375.00
Annual Incinerator Permit and Inspection	\$40.00
Cost of equipment and manpower billed at current MTO Rates for motor vehicle accidents or fires on a per hour basis. Cost of equipment and manpower billed at current MTO rates for hazardous material incidents	
Non-emergency Call Outs	\$50.00 per hour (Manpower) \$100.00 per hour (Truck)
Unauthorized alteration of a Fire Condition Warning Sign	\$100.00
Open Air Burning Permit & Penalty Fees	
Set or allow fire to burn in contravention of By-law (Section 3.1)	\$200.00
Failing to obtain a permit/permission (Section 3.2)	\$200.00
Burning prohibited materials (Section 3.3)	\$200.00
Burning leaves (Section 3.4)	\$200.00
Setting an uncontained fire (Section 3.5)	\$200.00
Fire not attended, supervised or inadequate means to extinguish fire (Section 3.6)	\$200.00
Burn barrel (Section 3.9)	\$200.00
Failing to obtain incinerator permit/inspection (Section 3.11)	\$200.00
Recreational fire within 3m of structure, roadway, overhead wires or combustible material (Section 4.1)	\$200.00
Fire other than a recreation fire set within 22m of a structure, roadway, overhead wires or combustible material (Section 4.1)	\$200.00
Fire on public land or roadway (Section 4.2)	\$200.00
Fire on land where construction of a building or structure is ongoing (Section 4.3)	\$200.00
Failure to obtain owner's permission (Section 5.1)	\$200.00
Fire between sunset & sunrise (not applicable to recreational fires) (Section 5.2)	\$200.00
Fire or Fireworks during fire ban (Section 5.3)	\$1,000.00
Fire causing a nuisance or danger (Section 5.4)	\$400.00
Failure to call prior to setting an open air fire (Section 6.5)	\$100.00
Any subsequent fine occurred in the above penalties shall be fined two (2) times the amount of the previous fine or penalty for each repeated violation(s)	
Fire Permits - Special Occurrence Permit	\$25.00
<b>Public Works</b>	<b>Fees</b>
Entrance Permit Application Processing (non-refundable)	\$250.00
Entrance Minor Variance Application (non-refundable)	\$200.00
Low Volume Entrance installation cost not requiring a culvert (min deposit required, reimbursement to applicant of remaining deposit if any, invoice to applicant for cost over and above deposit)	\$1,580.00
Low Volume Entrance installation cost requiring a culvert (min deposit required, reimbursement to applicant of remaining deposit if any, invoice to applicant for cost over and above deposit)	\$2,030.00

Low/High Volume Urban/commercial Entrance installation including asphalt (min deposit required, reimbursement to applicant of remaining deposit if any, invoice to applicant for cost over and above deposit)	\$3,500.00
Sand bagging - non-emergency	\$50.00 (per hour) per person
Sand bagging - non-emergency - PW dump truck	\$200.00 (per hour) includes operator/sand/sand bags
Sand bagging - non-emergency - 1/2 ton truck	\$100.00 (per hour) includes operator
Permanent service disconnection	time/material
Pickup-Truck	\$70.00 (Per hour)
Tractor back-hoe	\$95.00 (per hour)
Tandem dump truck	\$105.00 (per hour)
Front-end loader	\$98.00 (per hour)
Excavator	\$122.00 (per hour)
<b>Water &amp; Sanitary Services</b>	
Water connection (Subdivision lots)	\$750.00 per lot
Water connection	\$1,250.00 (+ time/material)
Sewer connection	\$1,300.00 (+ time/material)
Sewer connection alteration Inspection	\$100.00
Disconnection of water service - temporary (during business hours)	\$75.00 (+ time/material)
Disconnection of water service - temporary (after business hours)	\$197.50 (+ time/material)
Valve Operation Inspection (during business hours)	\$75.00
Valve Operation Inspection (after business hours)	\$197.50 (+ time/material)
Water/Sewer 48 hour notices - Hand delivered	\$15.00
Water/Sewer 48 hour notices - Couriered	\$15.00 + incurred costs
New Turf Permit	\$50.00
Water By-law Violation - Administrative surcharge	\$75.00
Water By-law Violation - First offence fine	\$100.00
Water By-law Violation - Second offence fine	\$200.00
Water By-law Violation - Third offence fine	\$400.00
<b>Transfer Station Rates</b>	<b>Fees</b>
Household waste disposed of at the A-N Transfer Station - Bagged	\$3.00 per bag
Household waste disposed of at the A-N Transfer Station - Not Bagged	\$20.00 / cubic yard
Appliances - Freon Removed	FREE
Appliances - Freon Not Removed	\$27.00 each
Appliances - Hot water tanks, Stoves, etc	FREE
Boats up to 12ft ** Plus \$75.00 for every 3ft above 12 ft)	\$100.00 each
Paddle Boats, Canoes, Kayaks	\$50.00 each
Bricks/Concrete Blocks	\$75.00 / cubic yard
Construction & Demolition Materials	\$35.00 / cubic yard
Household furnishings - Dining/Kitchen Chairs	\$5.00 each
Household furnishings - Small items (Small End Tables, Living room tables, etc)	\$10.00 per item
Household furnishings - Medium items (Large chair, Kitchen table etc.)	\$13.00 per item
Household furnishings - Large items (Couch) **Sofabeds plus fee for mattress	\$16.00 per item
Plastic outdoor furniture - Chairs	\$3.00 each
Pool Liners	\$50.00 each
Pool - Fiberglass or Plastic (above 12' in diameter – backyard, recreational)	\$100.00 each
Pool - Small, Plastic (less than 12' in diameter – children's)	\$5.00 each
Mattresses	\$25.00 each
Shingles (invoice for replacement shingles must be provided)	\$6.00 / bundle
Shingles (invoice for replacement shingles must be provided)	\$75.00 / cubic yard
<b>Waste Collection &amp; Disposal</b>	<b>Fees</b>
Composter	\$30.00
Blue box	\$6.00
Residential household waste at curbside / container	\$2.00 per bag
Digester without County Incentive	\$75.00
Digester with County Incentive	\$55.00
<b>Recreation</b>	<b>Fees</b>
Skate sharpening	\$5.31 + hst
Public skating	\$2.00 per person
Public skating sponsorship	\$127.00 per session + hst
Norwood Minor Hockey	\$127.00 per session + hst
Norwood Figure Skating Club	\$127.00 per session + hst
Prime time ice	\$161.00 per hour + hst
Day ice (Monday-Friday before 4:00 pm)	\$88.50 per hour + hst
Hockey Skills Academy	\$75.00 per hour + hst
Norwood & District Minor Sports/tournament fee	\$107.00 per hour + hst
Pick-Up Hockey (off hours)	\$4.42 + hst per person (\$60.00 minimum)
Minor sports outside organizations	\$134.00 per hour + hst
<b>Recreation - Off Season Ice Surface</b>	<b>Fees</b>
Licensed event damage deposit	\$500.00
Non-licensed Event damage deposit	\$100.00
Arena surface rental - Wedding reception	\$640.00 per event + hst
Arena surface rental - Local fundraising events	\$535.00 per event + hst
Arena surface rental - Non-profit functions	\$378.00 per event + hst
Arena ice surface - Ball hockey, Lacrosse etc.	\$54.00 per hour + hst
Bags of ice (if requested for event)	\$2.50 per bag + hst

<b>Sponsorship &amp; Advertising - Community Centre</b>	<b>Fees</b>
Ice resurfacers	\$55.00 per square + hst
Wall (4' x 8" sheet)	\$140.00 + hst
Board (38" x 8' kit)	\$215.00 + hst
Ice	\$513.00 per logo + hst
Ice below goal lines	\$350.00 per logo + hst
Advertising other	\$130.00 + hst
Sponsorship Packages - Refer to Sponsorship Policy for details	
Platinum	\$1,480.00 + hst (plus one-time production cost)
Gold	\$1,270.00 + hst (plus one-time production cost)
Silver	\$1,220.00 + hst (plus one-time production cost)
Bronze	\$820.00 + hst (plus one-time production cost)
Starter	\$450.00 + hst (plus one-time production cost)
Adult Skate Sponsor (32 events)	\$1,600.00 + hst per year
Olympia end glass	\$3,000.00 + hst (plus one-time production cost) per year [Reserved for five-years]
<b>A-N Community Centre - Millennium Room</b>	
<b>Fees</b>	
Licensed event damage deposit	\$500.00
Non-licensed event damage deposit	\$100.00
Social event	\$288.00 per event + hst
Kitchen	\$70.00 per event + hst
Social event (maximum 5 hours)	\$27.00 per hour + hst
Coffee provided	\$20.00 per event
Seniors	\$45 per day + hst
Youth Committee	\$155.00 per event + hst
<b>A-N Community Centre - Lounge/Bar</b>	
<b>Fees</b>	
Domestic beer	\$4.50
Imported beer	\$5.00
Liquor (1 oz.)	\$4.50
Coolers	\$5.00
Wine (3 oz.)	\$4.00
Caesar	\$5.00
Corking fee	\$2.00 per bottle
<b>Parks</b>	
<b>Fees</b>	
Recreation complex baseball diamond	\$163.00 per day tournament +hst
Westwood baseball diamond	\$116.00 per day tournament + hst
Asphodel park shelter	\$32.00 per event + hst
Norwood Minor Ball	\$21.00 per hour + hst
Other local clubs i.e. (3 pitch league)	\$980.00 per season + hst
Community centre shelter	\$32.00 + hst
<b>Libraries</b>	
<b>Fees</b>	
Printer/Photocopier (1 to 20 copies)	
8.5x11 or 8.5x14 - Black and White	\$0.25 per page (single sided) \$0.35 per page (double sided)
8.5x11 or 8.5x14 - Colour	\$0.50 per page (single sided) \$0.60 per page (double sided)
11x17 - Black and White	\$0.50 per page (single sided) \$0.60 per page (double sided)
11x17 - Colour	\$1.00 per page (single sided) \$1.10 per page (double sided)
Printer/Photocopier (21+ copies)	
8.5x11 or 8.5x14 - Black and White	\$0.15 per page (single sided) \$0.25 per page (double sided)
8.5x11 or 8.5x14 - Colour	\$0.40 per page (single sided) \$0.50 per page (double sided)
11x17 - Black and White	\$0.40 per page (single sided) \$0.50 per page (double sided)
11x17 - Colour	\$0.90 per page (single sided) \$1.00 per page (double sided)
Lamination	
8.5x11 only	\$2.00 per page
3D Printer	
Stock filament	\$1.00 base fee + \$0.25 per 10 min print time
Bring your own supplies	\$5.00 per hour (one hour minimum)
Cricut	
Paper/Cardstock	\$0.50 per page
Vinyl	\$1.50 per foot
Premium Vinyl	\$3.00 per foot
Base fee own supplies	\$5.00 per hour (one hour minimum)
<b>Replacement Fees</b>	
Books, Audiobooks, Magazines	Full replacement plus \$3.00 handling fee
Inter-Library Loan Materials	\$1.00 per day to a max. of \$5.00 Full replacement plus \$3.00 handling fee
DVDs	Full replacement plus \$3.00 handling fee
Lending library items (trail packs, board games etc.)	\$1.00 per day to a max. of \$5.00 Full replacement plus \$3.00 handling fee
Puzzles	\$1.00 per day to a max. of \$5.00 Full replacement plus \$3.00 handling fee
Ontario Parks Passes	\$5.00 per day to a max. of \$50.00 Annual Vehicle Day Use Permit cost as per Ontario Parks annual fee schedule
Replacement Library Card	\$3.00

Charges	
Non-Resident Membership Fee (6 months)	\$15.00
Non-Resident Membership Fee (12 months)	\$30.00
Library Facility Rental (2 hours or less)	\$18.00
Library Facility Rental Fee (event not including kitchen facilities)	\$30.00
Library Facility Rental Fee (event including kitchen facilities)	\$50.00
Loan of Chairs and/or Tables	\$20.00 refundable deposit
Westwood Candy Sales (Chocolate Bar)	\$1.50 each
Westwood Candy Sales (Gummy Candy)	\$0.10 each
Westwood Candy Sales (Gum Ball)	\$0.25 each
Keurig Hot Beverage (with paper cup or library mug)	\$1.50 each
Keurig Hot Beverage (with own mug)	\$1.00 each



**By-Law Number 2023-31  
Schedule B**

All Pricing Includes HST

**Fitness Centre**

	<u>Adult*</u>	<u>Senior*</u>	<u>Youth *</u>	<u>Student*</u>	<u>Family *</u>	<u>Staff*</u>
Daily	\$ 9.00	\$ 7.00	\$ 7.00	\$ 7.00	\$ 20.00	\$ 4.50
Monthly	\$ 40.00	\$ 29.00	\$ 35.00	\$ 35.00	\$ 89.00	\$ 20.00
Quarterly (3 months)	\$ 105.00	\$ 83.00	\$ 88.00	\$ 88.00	\$ 228.00	\$ 52.50
Semi Annual	\$ 180.00	\$ 135.00	\$ 145.00	\$ 145.00	\$ 395.00	\$ 90.00
Annual	\$ 300.00	\$ 215.00	\$ 230.00	\$ 230.00	\$ 655.00	\$ 150.00

- Adult      Age: 18+
- Senior     Age: 65+
- Youth     Ages: 13-18
- Student    Ages: 19-25 with valid student card
- Family     Minimum of two (2) adults and maximum of four (4) persons
- Staff      Permanent Full-Time, Part-Time & Casual

\*All family members shall have the same permanent place of residence

**Studio Space**

Hourly Rental	\$ 33.90	
Monthly Rental	\$ 240.00	Maximum of 8 one hour rentals
Multi Month Rental	\$ 232.00	Minimum of three (3) months (price is per month) Maximum of eight (8) one-hour rentals per month

\*10% discount to renters if in possession of a semi annual or annual membership

**Replacement Cards \$ 20.00**